

# KIRKANDREWS ON ESK PARISH COUNCIL


Clerk: Allison Riddell  
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7th January 2020

Dear Councillor,

You are summoned to a Meeting of **KIRKANDREWS ON ESK PARISH COUNCIL** that will be held in **MOAT VILLAGE HALL**, on **MONDAY 13th JANUARY 2020**, at 7.30pm



## AGENDA

1. **APOLOGIES FOR ABSENCE** – To receive apologies for absence and approve reasons for absence.
2. **REQUESTS FOR DISPENSATIONS** - The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
3. **DECLARATIONS OF INTEREST** – To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

## 4. MINUTES

- 4.1 **MINUTES OF THE MEETING HELD ON 11TH NOVEMBER 2019** - To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 11th November 2019. (copy herewith)

5. **PUBLIC PARTICIPATION** - To receive comments and representations from members of the public in relation to any item on the Agenda. (*Members of the public are permitted to speak on any Agenda item for up to 15 minutes. Members of the public are not permitted to speak at any other time during the meeting unless invited to do so by the Chairman.*)
6. **REPRESENTATIVES' REPORTS** - To receive reports by representatives on Outside Bodies.
7. **TOWN AND COUNTRY PLANNING APPLICATIONS** – To be considered  
**None to date.**
8. **SAND MARTIN HABITAT** – To receive a report from Councillor Wilson.

**9. FINANCIAL MATTERS -**

**9.1 BANK RECONCILIATION TO 30.12.19** – Report by Clerk. (copy herewith)

**9.2 EXPENDITURE TO APPROVE** – To agree the schedule of payments detailed below.

<b>Amount £</b>	<b>Payee</b>	<b>Detail</b>	<b>Cheque number</b>
588.41	A Riddell	Net wage to 29.1.2020	100980
228.40	HMR&C	PAYE	100981
TBC	Moat Village Hall	Room hire	100982

**9.3 PRECEPT 2020/21** - To consider the draft budget for 2020/21 in order to agree the precept. (copy circulated at last meeting)

**10. CLERK'S REPORT** – To note a report from the Clerk.

**11. SUPERFAST BROADBAND** – To receive an update from Councillor Bundred if applicable.

**12. PARISH NEWSLETTER/QUESTIONNAIRE** – To receive a report from Councillor Bundred on the format of the proposed parish newsletter and confirm the questionnaire for residents at Blackbank/Rosetrees regarding the proposed play area.

**13. GREENMILL DITCH** – To receive a report from Councillor Bundred and consider what action, if any, to be taken.

**14. CALC** – To receive, note and where applicable respond to the following correspondence, circulated prior to the meeting by email:-

**14.1 CALC CIRCULARS** – December 2019/January 2020.

**14.2 REPAIRS TO PROPERTY RELATING TO AFFAIRS OF THE CHURCH**

**14.3 COMMUNITY ENERGY CHAMPIONS IN PARISH COUNCILS**

**14.4 CARING FOR YOUR COMMUNITY**

**14.5 DISCIPLINARY AND GRIEVANCE ARRANGEMENTS**

**14.6 DEVELOPING YOUR SKILLS**

**15. CORRESPONDENCE RECEIVED BY THE CLERK** - To note items of correspondence received since the last meeting and take actions as appropriate. (circulated by email prior to the meeting)

**15.1 CUMBRIA POLICE** – North Cumbria News

**16. LITERATURE AVAILABLE FROM CLERK** - To note items of literature received since the last meeting:-

**16.1 NOTICE OF EXECUTIVE KEY DECISIONS** – 15th December 2019

**17. AGENDA ITEMS FOR NEXT MEETING** - To submit items for the next meeting and note that any further items for consideration should be submitted to the Clerk on or before 2nd March 2020.

**18. DATE OF NEXT MEETING** – Monday 9th March 2020 – Moat Village Hall, 7.30pm.

**19. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960** - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, (contract terms), it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

**20. GRASS CUTTING 2020 CONTRACT** – Report by Clerk. (copy herewith)