

# KIRKANDREWS ON ESK PARISH COUNCIL

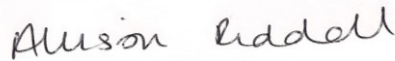
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Dear Councillor,

You are summoned to attend a Virtual Meeting of the **KIRKANDREWS ON ESK PARISH COUNCIL** which will be held on **MONDAY, 8th JUNE, 2020** at **7.00 p.m.**

The meeting is accessible with the attached [link](#) or by logging on to [www.zoom.us](http://www.zoom.us) and using Meeting ID 870 8447 3121 with the password **596539**. The meeting can also be joined by telephone by dialling one of the following numbers - 0203 481 5240 or 0131 460 1196 or 0203 051 2874 or 0203 481 5237. Please aim to arrive at the meeting by 6.50pm in case of connectivity problems.



## AGENDA

1. **APOLOGIES FOR ABSENCE** – To receive and accept apologies for absence.
2. **REQUESTS FOR DISPENSATIONS** - The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
3. **DECLARATIONS OF INTEREST** – To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting)

4. **MINUTES**
  - 4.1 **MINUTES OF THE MEETINGS HELD ON 9<sup>TH</sup> AND 20<sup>TH</sup> MARCH 2020** - To agree the accuracy of the minutes of the meetings held on 4<sup>th</sup> and 20<sup>th</sup> March 2020. Minutes will be signed at the next face to face meeting. (copies herewith)
5. **ANNUAL MEETING OF THE PARISH COUNCIL** – To note that the Annual Meeting of the Parish Council has been deferred until May 2021.
6. **STANDING ORDERS** – To adopt an addendum to the Standing Orders to enable virtual meetings. (copy herewith)
7. **FINANCIAL REGULATIONS** – To review and amend Financial Regulation to enable payments by internet banking through an authorised member of the Council.
8. **PUBLIC PARTICIPATION** - To receive comments and representations from members of the public in relation to any item on the Agenda. (*The Public Participation period will last 15 minutes and members of the public are permitted to speak for up to 3 minutes. Members of the public are not permitted to speak at any other time during the meeting unless invited to do so by the Chairman*).
  - 8.1 **REPORTS** – To receive reports, if applicable, from City and County Councillors.

- 9. TOWN AND COUNTRY PLANNING APPLICATIONS – To consider**  
None
- 10. NOTIFICATION OF DECISIONS – To receive a report from the Clerk. (copy herewith)**
- 11. FINANCIAL MATTERS -**
- 11.1 BANK RECONCILIATION TO 29.04.20 – Report by Clerk. (copy herewith)**
- 11.2 EXPENDITURE TO RATIFY AND APPROVE – That the Council ratifies and/or approves the expenditure detailed. (copy herewith).**
- 11.3 EXTERNAL AUDITOR ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2020 AND EXEMPTION CERTIFICATE–**
- 11.3.1** To consider the approval of the Annual Governance Statement for year ending 31<sup>st</sup> March 2020.
- 11.3.2** To consider the approval of the Statement of Accounts for year ending 31<sup>st</sup> March 2020.
- 11.3.3** To authorise the Chairman to sign Sections 1 and 2 of the Annual Return for year ending 31<sup>st</sup> March 2020.
- 11.3.4** To receive notification of Public Rights & Publication of Unaudited Annual Governance & Accountability Return for accounts year ending 31<sup>st</sup> March 2020 as Monday 15<sup>th</sup> June to Friday 24<sup>th</sup> July 2020.
- (copy of Accounts and AGAR herewith)
- 11.4 INTERNAL AUDIT REPORT – To note the internal audit report. (copy herewith)**
- 12. CONTINUED USE OF DELEGATED POWERS – To note correspondence received from CALC. (email circulated to members)**
- 13. CORRESPONDENCE RECEIVED BY THE CLERK - To note items of correspondence received since the last meeting and take actions as appropriate.**
- 13.1 CALC – To note that all relevant CALC correspondence had been circulated by email to members prior to the meeting.**
- 14. LITERATURE AVAILABLE FROM CLERK - To note items of literature received since the last meeting:-**
- 14.1 NOTICE OF EXECUTIVE KEY DECISIONS – 22<sup>nd</sup> May 2020**
- 15. AGENDA ITEMS FOR NEXT MEETING - To submit items for the next meeting and note that any further items for consideration should be submitted to the Clerk on or before 6<sup>th</sup> July 2020.**
- 16. DATE OF NEXT MEETING – To confirm that the next virtual meeting will be held on 13<sup>th</sup> July 2020 at 7.00pm and will be called by electronic summons.**