

# KIRKANDREWS ON ESK PARISH COUNCIL

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4<sup>th</sup> November 2020

A Virtual Meeting of the **KIRKANDREWS ON ESK PARISH COUNCIL** will be held on **MONDAY, 9<sup>th</sup> NOVEMBER, 2020** at 7.00 p.m.

The meeting is accessible by logging on to [www.zoom.us](http://www.zoom.us) and using Meeting ID 823 8480 7686 with the password **097558**. The meeting can also be joined by telephone by dialling one of the following numbers - 0203 481 5240 or 0131 460 1196 or 0203 051 2874 or 0203 481 5237. Please aim to arrive at the meeting by 6.50pm in case of connectivity problems.

Members of the public are welcome to attend.

*Allison Riddell*

## AGENDA

1. **APOLOGIES FOR ABSENCE** – To receive apologies for absence and approve reasons for absence.
2. **REQUESTS FOR DISPENSATIONS** - The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
3. **DECLARATIONS OF INTEREST** – To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

### 4. MINUTES

- 4.1 **MINUTES OF THE MEETING HELD ON 14TH SEPTEMBER 2020** - To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 14th September 2020. Minutes will be signed at the next face to face meeting. (copy herewith)

5. **PUBLIC PARTICIPATION** - To receive comments and representations from members of the public in relation to any item on the Agenda. (*Members of the public are permitted to speak on any Agenda item for up to 15 minutes. Those items not on the agenda will not be debated but referred, if appropriate, to the next meeting. Members of the public are not permitted to speak at any other time during the meeting unless invited to do so by the Chairman.*)

- 5.1 **CITY AND COUNTY COUNCILLOR REPORTS** – To receive reports if applicable.

**6. TOWN AND COUNTRY PLANNING APPLICATIONS – To be considered -**

- 6.1 COCHRANE'S NURSERIES, LONGTOWN (20/0661) –** Erection of 2 poly tunnels.
- 6.2 CARWINLEY MILL HOUSE, CARWINLEY (20/0677) –** Erection of building for use as a function room in support of self-catering holiday lets; erection of a timber-framed shelter for wedding ceremonies. (part retrospective)

(Information available from Carlisle City Council website)

**7. FINANCIAL MATTERS -**

**7.1 BANK RECONCILIATION TO 28.10.20 –** To note a report by the Clerk. (copy herewith)

**7.2 EXPENDITURE TO APPROVE –** To approve the following schedule of payments:-

Amount £	Payee	Detail	Cheque number
£604.80	A Riddell	Net wage to 30.11.20	101002
£930.00	W&E Carruthers	Grass cutting	101003

**7.3 PRECEPT 2021/2022 –** To consider the draft budget for 2021/22 in order to agree the precept at this meeting or defer to January's meeting. The Precept must be submitted to the City Council by 8<sup>th</sup> January 2021. (copy herewith)

- 8. MATTERS TO BE RAISED BY COUNCILLORS –** An opportunity for councillors to raise any unforeseen matters, with the consent of the Chair, which do not require a decision.
- 9. CLERK'S REPORT –** To receive an update from the Clerk regarding ongoing matters that are not on the agenda.
- 10. PAROCHIAL CHURCH COUNCIL –** To receive an update from Councillor Bundred regarding book publishing, widening of cattle grids and safety of retaining wall.
- 11. PROPOSED PLAY AREA AT BLACKBANK/ROSETREES –** To consider what action, if any, to be taken following the responses received from the play area consultation and requesting the cost of sale or lease of MOD land at Rosetrees for a play area. (Deferred from previous meeting).
- 12. GREENMILL DITCH –** To receive an update from Councillor Bundred.
- 13. SUPERFAST BROADBAND –** To receive an update, if applicable, from Councillor Bundred.
- 14. LONGTOWN FOODBANK –** To receive a report from Arthuret Parish Clerk.
- 15. MOSSBAND CLOCK –** To receive a report from Councillor Wilson, and consider what, if any, action should be taken.
- 16. CALC –** To receive, note and where applicable respond to the following correspondence, circulated prior to the meeting by email:-
- 16.1 NALC RESPONSE TO PLANNING CONSULTATION**
- 16.2 CPCA AGM DRAFT MINUTES**
- 16.3 LED STREET LIGHTING REPLACEMENT PROGRAMME**
- 16.4 COVID-19 UPDATE**
- 16.5 BUCKINGHAMSHIRE COUNCIL**
- 16.6 UPDATE RE LOCAL GOVERNMENT REORGANISATION**
- 16.7 CODE OF CONDUCT TRAINING**

**16.8 STANDARD MATTER 2: PUBLIC CONSULTATION & PUBLIC SECTOR SURVEYS**

**16.9 INFORMATION PACK FOR COMMUNITY LEADERS**

**17. CORRESPONDENCE RECEIVED BY THE CLERK** - To note items of correspondence received since the last meeting and take actions as appropriate. (circulated prior to the meeting by email)

**17.1 HOW TO SAVE A LIFE** – Email from North West Ambulance Service.

**17.2 FORESTRY INVESTMENT ZONE UPDATE**– Email from Implementation Officer.

**17.3 WORKING TOGETHER SERVICE CARLISLE DISTRICT** – Email from Service Officer.

**17.4 BORDERS RAIL PRESS RELEASE** – Email from Campaign for Borders Rail.

**18. LITERATURE AVAILABLE FROM CLERK** - To note items of literature received since the last meeting:-

**18.1 EXECUTIVE KEY DECISIONS** – 9th October 2020

**19. AGENDA ITEMS FOR NEXT MEETING** – To note that any items for the next agenda should be submitted to the Clerk by 4th January 2021.

**20. DATE OF NEXT MEETING** – To confirm that the next virtual meeting will be held on Monday 11th January 2021 at 7.00pm and will be called by electronic summons unless there are changes to the Covid-19 regulations permitting public gatherings.

## KIRKANDREWS ON ESK PARISH COUNCIL

**MINUTES** of a **VIRTUAL MEETING** of **KIRKANDREWS ON ESK PARISH COUNCIL** held on **MONDAY 14th SEPTEMBER 2020** at 7.00pm.

**Present:** Cllrs W. Bundred (Chairman), S. Richardson, P. Armstrong , Z. Armstrong, L. Cragg, A. Hill, J. Rutherford and D. Wilson.

**In Attendance:** Clerk  
City Councillors J. Mallinson and D. Shepherd.

Action

033/20	<p><b>APOLOGIES FOR ABSENCE</b></p> <p><b>RESOLVED</b> to note that apologies for absence were made from:-</p> <p>City Councillor Tabitt</p>	
034/20	<p><b>REQUESTS FOR DISPENSATION</b></p> <p><b>RESOLVED</b> to note that no requests for dispensation were received.</p>	
035/20	<p><b>DECLARATIONS OF INTEREST</b></p> <p><b>RESOLVED</b> to note that the following declarations of interest were made:-</p> <p>Councillor Rutherford declared a non-pecuniary interest in item 038/20.1 Councillor Bundred declared a non-pecuniary interest in item 041/20 Councillors Z. Armstrong, Cragg and Hill declared a non-pecuniary interest in item 042/20.2</p>	
036/20	<p><b>MINUTES</b></p> <p><b>MINUTES OF THE MEETING HELD ON 13<sup>TH</sup> JULY 2020 WERE SUBMITTED.</b></p> <p><b>RESOLVED</b> to authorise the Chairman to sign the minutes of the meeting held on 13<sup>th</sup> July 2020, confirmed as a true and accurate record. Minutes will be signed at the next face to face meeting.</p>	<b>WB</b>
037/20	<p><b>PUBLIC PARTICIPATION</b></p> <p><b>RESOLVED</b> to note that no members of the public were present.</p> <p><b>CITY AND COUNTY COUNCILLOR REPORTS</b></p> <p><b>RESOLVED</b> to note that Councillors Mallinson and Shepherd reported that local government reform was ongoing for a unitary authority for Cumbria which may result in more devolved powers for parish councils.</p>	
038/20	<p><b>TOWN AND COUNTRY PLANNING –</b></p> <p>Applications for planning consent were considered.</p> <p><b>RESOLVED</b> to advise the appropriate Planning Authority of the Council's comments as follows:-</p> <p><b>038/20.1 L/A RICHARDSON HOUSE, GREYNA LOANING, MILL HILL (20/0586) –</b> Creation of a lorry park up to 40 spaces including conversion of existing buildings to provide welfare facilities and storage unit; erection of commercial vehicles maintenance building and associated preparation yard.</p> <p>OBJECT – please see appendix 1 for full information.</p>	<b>Clerk</b>

(Signed) Chairman  
Date

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**039/20 FINANCIAL MATTERS -****039/20.1 BANK RECONCILIATION TO 28.08.20**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statements.

**RESOLVED** to receive and note the bank reconciliation and balance to 28th August 2020 of £33,374.02.

**039/20.2 EXPENDITURE TO APPROVE**

There was submitted a report by the Clerk detailing expenditure to approve.

**RESOLVED** to authorise payment of the expenditure listed below amounting to £11,539.49.

Amount £	Payee	Detail	Cheque number
£629.03	A Riddell	Net wage to 30.9.20	100996
£8.26	One.com (A Riddell)	Website	100997
£240.00	PFK Littlejohn	External Audit	100998
£10,440.00	B&C Energy Solutions	Bus shelters	100998
£222.20	HMR&C	PAYE	100100

**039/20.3 EXTERNAL AUDITOR'S REPORT AND CERTIFICATE 2019/20**

The external Auditor's report, certificate and opinion was submitted to the meeting for the Accounts for the year ending March 2020.

**039/20.3.1 RESOLVED** to note the report and certificate and that no other matters had come to the attention of the external auditor.

**039/20.3.2 RESOLVED** to note the display of the conclusion of notice of audit on the website and noticeboard prior to the end of September 2020.

**039/20.4 NATIONAL SALARY AWARD 2020/21**

The Clerk submitted a report advising members of the recent pay award which had been agreed at the National Joint Council for Local Government Services (NJC) for the financial year 1<sup>st</sup> April 2020 to 31<sup>st</sup> March 2021.

**RESOLVED** to implement updated pay scales for the clerk backdated from 1<sup>st</sup> April 2020. The additional hourly cost for the clerk was £0.33.

**040/20 MATTERS TO BE RAISED BY COUNCILLORS**

Councillors were given the opportunity to raise any unforeseen matters, with the consent of the Chair, that did not require a decision.

**RESOLVED** to note the following matters were raised:-

**WEBSITE** – Councillor Z. Armstrong requested her mobile phone number be removed.

**WALL AT BECKSIDE** – Councillor Wilson requested that the wall be removed as he felt it was dangerous. The Clerk had already reported the wall to highways who initially could not find the wall. Photos taken by Councillor Bundred had been submitted.

**Clerk**

(Signed) Chairman

Date

	<p><b>SPEED INDIATION DEVICES (SID'S)</b> – Councillor Richardson asked what was happening with the SID's for Moat village. Councillor Bundred reported that a grant had been received but that highways were not responding to emails regarding the matter. Arthuret Parish Council had also requested SID's and were not being supported by highways for some of them.</p> <p><b>POTHOLES AT BLACKBANK/ROSETREES LANE</b> – Councillor Hill had emailed the MOD again as they did use the road and were therefore liable for part of the repair costs.</p> <p><b>ABANDONED HOUSE AT BLACKBANK</b> – Councillor Hill asked what was happening with the property. It was confirmed that it was still owned by the MOD.</p>	
041/20	<p><b>PAROCHIAL CHURCH COUNCIL (PCC)</b></p> <p>Councillor Bundred reported that the PCC were considering publishing a book that the parish council could possibly give financial support to. The widening of cattle grids was being investigated and County Councillor Tarbitt was waiting for confirmation on responsibility and/or ownership. The retaining wall at the church was a concern and the addition of a safety rail would be brought up at the next meeting.</p> <p><b>RESOLVED</b> to note the report.</p>	
042/20	<p><b>PLAY AREAS –</b></p> <p><b>042/20.1 MOAT PLAY AREA</b></p> <p><b>RESOLVED</b> to approve the work to the overhanging trees in the sum of £300.00 to be carried out by M. Lowther following a site visit in July. The Clerk would also ask Mr Lowther to cost the work to the willow at the play area and report back at a future meeting.</p> <p><b>042/20.2 PROPOSED PLAY AREA AT BLACKBANK/ROSETREES</b></p> <p><b>RESOLVED</b>, after a lengthy discussion, to request further information from the MOD regarding sale or lease of land for a play area before making a final decision on whether to go ahead or not.</p>	Clerk    Clerk
043/20	<p><b>SUPERFAST BROADBAND</b></p> <p>Councillor Bundred reported that he hadn't yet spoken to residents in the proposed build area and detailed the available voucher scheme for residents and businesses. Councillor Bundred would request an up to date costing from Openreach and report back at a future meeting.</p> <p><b>RESOLVED</b> to note the report.</p>	WB
044/20	<p><b>WEBSITE</b></p> <p>The Clerk reported that the new website was up and running, the initial set up cost was £8.26, ongoing annual costs would be approximately £60.00. The site passes all the accessibility tests listed in the accessibility statement and adjusts its appearance on computer, tablet or phone screen. If anyone had anything they wanted added to the website could they please let the Clerk know. Information on the old website would need to removed.</p> <p>Members thanked Mr Ivan Whetton for his work on the website.</p> <p><b>RESOLVED</b> to note the report.</p>	
045/20	<p><b>DEER ON THE ROAD</b></p> <p><b>RESOLVED</b> to note that following further incidents of deer on the road that the Clerk would request signage at either end of Blackbank Wood.</p>	Clerk

(Signed) Chairman

Date

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<p><b>046/20</b></p>	<p><b>GREENMILL DITCH</b></p> <p>The issue of flooding at Greenmill ditch had been reported to the MOD again and to the Environment Agency (EA). The EA stated that it was outside its remit and the flooding should be reported to the County Council as the Lead Local Flood Authority.</p> <p><b>RESOLVED</b> to report the flooding to the County Council.</p>	<p><b>Clerk</b></p>
<p><b>047/20</b></p>	<p><b>PROPOSED INCINERATOR AT KINGMOOR</b></p> <p>Councillor Wilson raised concern that an independent body should monitor the emissions from the site.</p> <p>Councillor Mallinson reported that the Environment Agency would be charged with whether the incinerator was safe to operate or not. A public consultation period was still ongoing and an appeal for material changes was dormant.</p> <p><b>RESOLVED</b> to note the report.</p>	
<p><b>048/20</b></p>	<p><b>SAND MARTINS</b></p> <p><b>RESOLVED</b> that Councillor Bundred should purchase a book through the Sand Martin Trust that gave details on creating a sand martin nest site. A donation of £20.00 was agreed.</p>	<p><b>WB</b></p>
<p><b>049/20</b></p>	<p><b>FLY TIPPING AT BACKBANK WOODS</b></p> <p>Several members reported ongoing problems with fly tipping at Blackbank Woods.</p> <p><b>RESOLVED</b> that the Clerk would report the matter to the city council cleaning team.</p>	<p><b>Clerk</b></p>
<p><b>050/20</b></p>	<p><b>CALC</b></p> <p><b>RESOLVED</b> that the following correspondence from CALC was received and noted:-</p> <ul style="list-style-type: none"> <li><b>050/20.1 GREAT BRITISH SEPTEMBER CLEAN</b></li> <li><b>050/20.2 CUMBRIA EMERGENCY SUPPORT HELPLINE</b></li> <li><b>050/20.3 LOCAL GOVERNMENT REORGANISATION CUMBRIA</b></li> <li><b>050/20.4 DEVELOPING YOUR SKILLS PROGRAMME</b></li> <li><b>050/20.5 COUNTY COUNCIL LOCAL GOVERNMENT REFORM</b></li> <li><b>050/20.6 DEVOLUTION WHITE PAPER</b></li> <li><b>050/20.7 CALC AGM</b></li> <li><b>050/20.8 HIGHWAYS ASSET MANAGEMENT STRATEGY</b></li> </ul>	
<p><b>051/20</b></p>	<p><b>CORRESPONDENCE RECEIVED BY THE CLERK</b></p> <p><b>RESOLVED</b> to note the following correspondence had been received: -</p> <ul style="list-style-type: none"> <li><b>051/20.1 WHAT3WORDS</b> – Email from Molly MacGregor</li> <li><b>051/20.2 CLIMATE CHANGE CONSULTATION</b> – Email from Policy and Communications Manager, Carlisle City Council</li> <li><b>051/20.3 KENDON TO TONGLAND 132KV REINFORCEMENT PROJECT</b> – Email from Community Relations Team.</li> </ul>	

(Signed) Chairman .....  
Date .....

**052/20 LITERATURE AVAILABLE FROM CLERK –**

**RESOLVED** to note the following literature was available from the Clerk:-

**052/20.1 NOTICE OF EXECUTIVE KEY DECISIONS – 14th August 2020.**

**053/20 AGENDA ITEMS FOR THE NEXT MEETING**

**RESOLVED** to note that agenda items for the next meeting should be submitted by 2<sup>nd</sup> November 2020.

**054/20 DATE OF NEXT MEETING -** To confirm that the next virtual meeting will be held on Monday 9th November 2020 at 7.00pm and will be called by electronic summons unless there are changes to the Covid-19 regulations permitting public gatherings.

(Signed) Chairman .....

Date .....



The Parish Council wishes to **OBJECT** to the application and members have raised the following concerns and comments:-

1 – Wastewater/surface water drainage. Concern was raised that waste water and possibly polluted surface water could find its way into nearby ditches and then onto nearby farm land.

The drainage report does state that a new surface water drainage system will be constructed to take all surface water runoff from roofs and hard standing areas and a restricted discharge made through the existing outfall under the A6071 into the culverted drain that flows south. However, this proposal feeds into the existing drainage under the A6071 which currently drains into the fields and field drains by the road, then it goes along the bottom of the railway and then some of the run-off water from the MOD site joins it and one big drain goes under the main line railway, through fields and under the M6. The M6 run-off goes into a settlement pond by the service road, which overflows into that same drainage ditch. Then it all flows into the Solway, which is tidal, so sometimes when there's a lot of rain and a high tide, it has nowhere to go and there's some flooding of fields. To add the run off from a lorry park to that looks likely to increase the volume of water and therefore the incidence of flooding - and the risk of pollution. If the hard standing areas were to contain possible contaminants such as oil from vehicles etc. should this water not then be collected and disposed of off-site?

Furthermore, the existing pond referred to under 2.8 in the drainage strategy has already been filled in.

2 – Site access. Concern that access to the site is basically along a farm lane. The road has a 7.5T weight limit sign 'except for access'. With the additional traffic that will be generated - 60 trips two-way during peak hours alone, equating to 1 trip per minute 40 of which are HGV's per the submitted transport assessment – could the lane cope with this increase considering the weight restriction already in place?

3 – Road safety. Within the transport assessment document it refers to road safety and point 2.13 states that no accidents have been recorded in the vicinity of the site frontage over the past 5 years. However, within the submitted documentation it refers to the site as being *within the strategic M6 corridor* – with this in mind if you take junction 45 of the M6 into consideration there have been 5 accidents in the last year alone. Could the police be contacted to ascertain how many accidents there have been in and around the area over the last 5 years as the figures in the transport assessment are being disputed by several members and local residents.

4 – Traffic Generation. Although the applicant states under 4.20 of the transport assessment that the site is not proposed to be signposted from the motorway and much of the demand is likely to come from the A6071 and A7 to the east, word of mouth and drivers using the site from the A6071 and A7 could and more likely would increase usage from the A74(M) increasing the volume of traffic on the link road to Gretna Green or the B7076 through Gretna to then be far higher than the 13 movements per hour, or a trip every 5 minutes as suggested in the transport assessment.

The traffic data detailed in Appendix B of the Transport Assessment was compiled in July 2020. This data will not show the usual amount of traffic as it hasn't taken into account reduced traffic due to the current pandemic nor the reduction of HGV's in particular who are having to avoid the bridge at Longtown which is undergoing repairs.

Additional comment on traffic generation – following the upgrade to junction 45, it would appear that a major mistake has been made with the direction and flow of traffic. From a dual carriageway that by-passed Gretna this upgrade then led to traffic being directed back through Gretna. The area is a huge tourist attraction with up to 70 coaches per day (outside of the latest pandemic situation) visiting the famous Blacksmiths shop, the food-court and bar, Gretna Gateway shopping outlet etc. This traffic already impacts on the small town of Gretna, the village of Gretna Green and other neighbouring areas.

The social impacts of transport should be taken into consideration and according to recent studies motorised road traffic has a range of negative social impacts. For example, traffic creates air pollution and noise, which are

(Signed) Chairman .....  
Date .....

linked with several health concerns (WHO 2005; Ndrepepa & Twardella 2011) and reduced well-being (Dratva et al. 2010; Orru et al. 2016). Increases in traffic levels also increase collision risk for cyclists (Reynolds et al. 2009) and pedestrians (Harwood et al. 2008). This may reduce the propensity for walking and cycling, leading to a reduction in physical activity and levels of accessibility to local facilities, and ultimately to social exclusion (SEU 2003) and to the deterioration of health and well-being (Mindell & Karlsen 2012). High traffic levels also separate communities, with potential effects on social cohesion (Appleyard et al. 1981).

This increase in traffic from the development on the road network would be severe and is therefore not acceptable with regard to transport, in line with the National Planning Policy Framework and is contrary to Policies IP 2 (Transport and Development), and SP9 (Healthy and thriving communities) of the Carlisle and District Local Plan 2015-30.

5 – Local Disruption – The access road also currently serves a local farm which regularly moves livestock in the area across this road, farm vehicles use the road daily for feeding/checking on livestock, harvesting, silage etc and it is also the access to a local pig farm and dog kennels. The additional traffic that will be generated from the site will be disruptive to the workings of local businesses and the noise and lights would have an additional detrimental effect on the nearby boarding kennels.

The back road to Springfield is a very popular route for cyclists, dog walker and runners. The additional traffic from a truck park would ruin this route for local people to exercise and would become a greater risk for accidents with cyclists and pedestrians.

For clarity, roads relating to the application are the U1059 102 (Richardson House to A6071) U1059 103 (Peat Works to Guards) and the C1002 ((NY) 3315/6800 - 3457/6775 - Road from Scottish border at Plump Bridge, leading to A6071 at Blackbank)

6 – Inaccuracies on planning application. The following inaccuracies were raised –

- The applicant has ticked that work has not started on the site yet work has been ongoing for over 2 years and concerns regarding the effect on local wildlife and the environment were raised with the enforcement officer in April 2019. The response was that the landowner had been 'tidying up and securing the site and didn't intend to carry out any further work until plans had been drawn up'. Further concern was raised that the description of the work that had been carried out wasn't 'tidying' but 'destroying the site'. The enforcement officer stated that the work being carried out 'does not appear to be a breach of any planning control' and that the landowner was 'entitled to clear his land'.
- The applicant has ticked that there are no trees or hedges on the land adjacent to the proposed development that could influence the development or might be important as part of the local landscape character – work to trees on the site was carried out approximately a year ago (see reference to enforcement officer above) where most were cut down. Is it not illegal to carry out work to trees and hedges in April/May during the nesting season? Should a felling licence not have been applied for? Should a preservation order be placed on remaining trees?
- The Design and Access Statement refers to a tree survey, however there is no survey submitted with the planning documents.
- The applicant has ticked that the hours of opening are not relevant to the proposal. As the site will be operating 24/7 surely the hours of opening are very relevant?
- The applicant has ticked no to trade waste – but surely there will be trade waste. The selling of vans will surely require the vehicles to be washed at some point? What about the café? What about fuel pumps? What about waste from vehicle maintenance, for example an oil spill?

Some of the above concerns may make this application contrary to Policy CM5 (Environmental and Amenity Protection) of the Carlisle and District Local Plan 2015-30.

(Signed) Chairman  
Date

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7 – Landscape – According to the submitted planning documents the applicant states - ‘The proposal will utilise structural planting to create defined wildlife corridors and also to protect the character of the wider landscape’. The applicant has removed large amounts of landscaping from the area already without any consideration for the local wildlife and landscape. The area was green fields and now resembles a semi industrial area which is contrary to the site and development background statement which says ‘The application site has an extensive history linked originally to use by the Ministry of Defence and then commercially by The Scotts Company LTD. This activity has given the land its unique previously developed character with a number of buildings dotted around the site and large areas of hard-surfacing. All works subject of this application will be undertaken on previously developed land’.

8 – The applicant states that he has outgrown his current site at Harker. Although the need for a larger site is appreciated, perhaps land at Kingmoor would be more suitable and several pieces of land have been, and still are, available there for sale.

(Signed) Chairman .....  
Date .....

KIRKANDREWS ON ESK PARISH COUNCIL

BANK RECONCILIATION AT 31st OCTOBER 2020

Barclays Community Account - 40548464

Balance b/f at 28/08/20	32,583.88		
Income	1,500.00	Expenditure	11,594.49
		Balance c/f	22,489.39
	<u>34,083.88</u>		<u>34,083.88</u>

Bank Reconciliation

Balance per statement @ 31.10.20	22,489.39
Less o/s cheques	
None	

0.00

22,489.39

Income

<u>Date</u>		<u>£</u>
6.10.20	Grant from Auction Mart	1500.00
		<u>1,500.00</u>

Expenditure

<u>Date</u>	<u>Detail</u>	<u>£</u>
14.9.20	A Riddell	629.03
14.9.20	One.com (A Riddell)	8.26
14.9.20	PFK Littlejohn	240.00
14.9.20	B&C Energy Solutions	10440.00
14.9.20	HMR&C	222.20
14.9.20	W Bundred (sand martin book)	20.00
6.10.20	ICO	35.00
		<u>11,594.49</u>

Barclays Business Saver Account - 40548472 -

Balance b/f at 28/08/20	790.14		
		Expenditure	0.00
Interest rec'd 7.9.2020	0.11	Balance c/f	790.25
	<u>790.25</u>		<u>790.25</u>

**BANK BALANCES**

	<u>B/F</u>	<u>C/F</u>
Community Account - 40548464	32,583.88	22,489.39
Business Saver Account - 40548472	790.14	790.25
	<u>£ 33,374.02</u>	<u>£ 23,279.64</u>

I certify that I have checked the above figures and am satisfied, to the best of my belief and knowledge, that they accurately represent the financial position of the Parish Council at the end of the month indicated.

KIRKANDREWS ON ESK PARISH COUNCIL - DRAFT BUDGET STATEMENT FOR 2021/2022

PRECEPT INCREASE		10%	5%	2%	1%	NI	ACT/PROJ TO DATE/PER BOGT											
RECEIPTS	BUDGET NOTES	DRAFT 2020/21	DRAFT 2020/21	DRAFT 2020/21	DRAFT 2020/21	DRAFT 2020/21	BUDGET 2019/20	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13	2011/12		
Precept & CTRA Grant		9318 00	8895 00	8640 00	8556 00	8471 00	8471 00	8078 00	8471 00	8076 00	7342 00	7415 00	7342 00	7342 00	7062 00	7062 00		
Parish Grant																		
Neighbourhood Forum																		
City/County Council grants												160 00	160 00	386 00	150 00			
CPCA Grant													1745 00					
Other Grants								1500 00	TD	5462 00						390 00		
Grants for Superfast Broadband Project												107 21						
Interest received	Estimate	0 55	0 55	0 55	0 55	0 55	0 00	0 54	P	1 45		0 30	0 41			1500 00		
BB Wind farm grant for distribution	Estimate	5200 00	5200 00	5200 00	5200 00	5200 00	5000 00	5279 35	A	5211 23								
County Council grant												1000 00						
VAT Received								1851 38	P	112 80								
		<b>14518 55</b>	<b>14095 55</b>	<b>13840 55</b>	<b>13766 55</b>	<b>13671 55</b>	<b>13471 00</b>	<b>16707 27</b>		<b>19258 48</b>	<b>50144 56</b>	<b>13142 11</b>	<b>966 06</b>	<b>10635 41</b>	<b>10212 00</b>	<b>8661 00</b>	<b>10463 00</b>	
																	<b>8534 00</b>	
<b>PAYMENTS</b>																		
Salaries	2% est increase	4456 00	4456 00	4456 00	4456 00	4456 00	4331 60	4125 87	P	4616 46	4036 32	4034 76	3944 20	4313 56	2860 00	3749 00	3808 00	3712 00
Grass Cutting	Possible increase	975 00	975 00	975 00	975 00	975 00	930 00	930 00	P	850 00	850 00	820 00	820 00	850 00	500 00	500 00	560 00	580 00
Admin/cty/phone/office	Increased	275 00	275 00	275 00	275 00	275 00	225 00	250 00	P	336 66	215 88	254 34	192 19	424 00	493 00	493 00	521 00	281 00
Village Hall Grants	As previous	250 00	250 00	250 00	250 00	250 00	250 00	250 00	PB	0 00	500 00	0 00	1500 00	1851 00	1851 00	1851 00	1851 00	1851 00
Village Hall/other room hire Hire	Estimate	75 00	75 00	75 00	75 00	75 00	120 00	40 00	P	89 02	52 25	33 04	38 00	70 04	50 00	51 00	45 00	45 00
Other grants/donations	Agreed to leave out last year									0 00	0 00	0 00	0 00	0 00	0 00	0 00	210 00	300 00
Members	As previous	100 00	100 00	100 00	100 00	100 00	100 00	100 00	PB	0 00	0 00	0 00	35 00	0 00	0 00	0 00	148 00	142 00
Subscriptions	As previous	200 00	200 00	200 00	200 00	200 00	200 00	200 00	PB	183 77	202 30	183 00	183 00	183 00	152 00	149 00	149 00	142 00
Insurance	Estimate	350 00	350 00	350 00	350 00	350 00	350 00	310 76	A	307 95	297 11	388 52	376 22	364 68	394 00	353 00	354 00	381 00
Advertising																		
Training																		
Audit Fees	As current year costs	275 00	275 00	275 00	275 00	275 00	375 00	275 00	A	375 00	75 00	75 00	178 00	175 00	175 00	175 00	175 00	195 00
IT/Computer																		
Bus shelter maintenance	As previous	250 00	250 00	250 00	250 00	250 00	250 00	250 00	PB	682 24	329 00		1333 33	2041 67	108 00	54 00	17 00	24 00
Burial ground maintenance	Agreed to leave out last year																	
Carv near churchyard	As previous	50 00	50 00	50 00	50 00	50 00	50 00	50 00	PB	50 00	50 00	50 00	35 00	35 00	35 00	35 00	35 00	35 00
Information Commissioner/DPO	As previous	35 00	35 00	35 00	35 00	35 00	35 00	35 00	A	35 00	185 00	35 00	35 00	35 00	35 00	35 00	35 00	35 00
Noticeboards/signpost restoration																		
Parish Plan/newsletter costs	As previous	500 00	500 00	500 00	500 00	500 00	500 00	500 00	PB	440 00	1002 23	49 00	47 32	100 00	100 00	245 00	245 00	524 00
Playground																		
s137 - wreath	As current year costs	23 00	23 00	23 00	23 00	23 00	23 00	23 00	PB	23 00	20 00	20 00	20 00	20 00	17 00	17 00	17 00	17 00
Jubilee Celebrations/medals																		
Superfast BB Projects										16368 50	22368 50							
Trees at Kettleholm													790 00					
Track assessment/works	As previous year	500 00	500 00	500 00	500 00	500 00	500 00	300 00	P	0 00	0 00	0 00	0 00	0 00	0 00	0 00	0 00	0 00
BB Wind farm grants redistribution	As previous	5200 00	5200 00	5200 00	5200 00	5200 00	5000 00	5250 00	P	1560 00	2000 00	2000 00	2000 00	2000 00	2000 00	2000 00	2000 00	2000 00
Website	Estimate of ongoing costs	50 00	50 00	50 00	50 00	50 00	200 00	6 88	A	0 00	0 00	0 00	0 00	0 00	0 00	0 00	0 00	0 00
SID maintenance	???????						300 00											
Assets								8700 00	A	465 00								
Misc repairs	As previous	150 00	150 00	150 00	150 00	150 00	150 00	150 00	PB	0 00	0 00	0 00	0 00	0 00	0 00	0 00	0 00	0 00
Vat										70 00	103 00	9 80	337 43	428 33	200 00	92 00	384 00	428 00
		<b>13814 00</b>	<b>13814 00</b>	<b>13814 00</b>	<b>13814 00</b>	<b>13814 00</b>	<b>13989 60</b>	<b>21846 51</b>		<b>25949 60</b>	<b>32701 59</b>	<b>9092 40</b>	<b>9593 69</b>	<b>11002 48</b>	<b>7658 00</b>	<b>7471 00</b>	<b>9212 00</b>	<b>7036 00</b>

NB: Any grants applied for would increase both income and expenditure levels but would equal each other out. I have allowed for £200.00 for village hall over and above any grants applied for in case of emergency.

NB: Items marked in red will probably NOT be an expense this year but I have included them just in case

NB: There is no expenditure this year allocated to the church, this needs to be discussed and perhaps could come from the community pot fund

NB: SID9 maintenance - this was agreed to be included but doesn't seem to be going anywhere at the minute - needs considered

Opening Balance at 1st April 2020	24 670 11					
Add draft income	16 707 27					
Less draft expenditure	21 846 91					
Less Superfast BB funds/other reserves remaining to be ring-fenced	12 010 58					
Draft Balance at 31 March 2021	<b>7,520 29</b>					
Increase to Precept	NIL	1%	2%	5%	10%	
Draft opening Balance at 1st April 2021	7,520 29	7,520 29	7,520 29	7,520 29	7,520 29	
Draft income	13,571 55	13,766 55	13,840 55	14,095 55	14,518 55	
Less draft expenditure	13,814 00	13,814 00	13,814 00	13,814 00	13,814 00	
Draft Balance at 31st March 2022	<b>7,277 84</b>	<b>7,462 84</b>	<b>7,546 84</b>	<b>7,801 84</b>	<b>8,224 84</b>	

Superfast Broadband explanation -

7000 00	bt - includes 2017/18 community pot surplus of £3k
2000 00	From CCF
16950 00	From Grantscape
43950 00	
(8 424 00)	Paid to BT ref 9330 (Gosforth)
(13 944 50)	Paid to BT ref 9331 (Ginger area)
21581 50	
3117 00	2018/19 Community pot surplus
<b>24,698 50</b>	Balance at 1st April 2019
24008 50	Balance at 1st April 2019
5211 23	Received from CCF
(8 424 00)	Paid to BT ref 6718 (St Oswalds)
(10 944 50)	Paid to BT ref 6715/20 (Ginger area)
(1 560 00)	Community pot payments - Hall (£1k) bus (£500), 1st responders (£60)
11,981 23	Superfast BB & other ring fenced reserves from community pot
11981 23	Balance at 1st April 2020
5279 35	Received from CCF
(3 000 00)	Paid to Longtown Foodbank
(2 250 00)	Projected further expenditure this year - hall (£1k) & church (£1k) & bus contribution (£250)
<b>12,010 58</b>	