

KIRKANDREWS ON ESK PARISH COUNCIL

Clerk: Allison Riddell
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12th January 2021

A Virtual Meeting of the **KIRKANDREWS ON ESK PARISH COUNCIL** will be held on **MONDAY, 18th JANUARY, 2021** at 7.00 p.m.

Members of the public are welcome to attend.

The meeting is accessible by logging on to www.zoom.us and using Meeting ID 815 7620 7873 with the password **703781**. The meeting can also be joined by telephone by dialling one of the following numbers - 0203 481 5240 or 0131 460 1196 or 0203 051 2874 or 0203 481 5237. Please aim to arrive at the meeting by 6.50pm in case of connectivity problems.

Allison Riddell

AGENDA

1. **APOLOGIES FOR ABSENCE** – To receive apologies for absence and approve reasons for absence.
2. **REQUESTS FOR DISPENSATIONS** - The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
3. **DECLARATIONS OF INTEREST** – To receive declarations by elected and co-opted members of interests in respect of items on this agenda.
4. **MINUTES**
 - 4.1 **MINUTES OF THE MEETING HELD ON 9TH NOVEMBER 2020** - To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 9th November 2020. Minutes will be signed at the next face to face meeting. (copy herewith)
5. **PUBLIC PARTICIPATION** - To receive comments and representations from members of the public in relation to any item on the Agenda. *(Members of the public are permitted to speak on any Agenda item for up to 15 minutes. Those items not on the agenda will not be debated but referred, if appropriate, to the next meeting. Members of the public are not permitted to speak at any other time during the meeting unless invited to do so by the Chairman).*
 - 5.1 **CITY AND COUNTY COUNCILLOR REPORTS** – To receive reports if applicable.
6. **TOWN AND COUNTRY PLANNING APPLICATIONS** – To be considered -
None to date
7. **NOTIFICATION OF DECISIONS** – To receive and note a report from the Clerk (Copy herewith)

8. FINANCIAL MATTERS -

8.1 BANK RECONCILIATION TO 28.12.20 – To note a report by the Clerk. (copy herewith)

8.2 EXPENDITURE TO APPROVE – To approve the following schedule of payments:-

| Amount £ | Payee | Detail | Cheque number |
|---------------------|------------------|----------------------|--------------------------|
| £537.60 | A Riddell | Net wage to 27.01.21 | 101005 |
| £218.40 | HMR&C | PAYE | 101006 |
| £60.00 | City of Carlisle | Play area inspection | 101007 |

9. MATTERS TO BE RAISED BY COUNCILLORS – An opportunity for councillors to raise any unforeseen matters, with the consent of the Chair, which do not require a decision.

10. RISK ASSESSMENT - To review, and amend if applicable, the Parish Council's risk assessment. (copy herewith)

11. POLICY REVIEW – To review, and agree any required amendments, to the following policies available on the Parish Council website:-

- Publications Policy
- Accessibility Statement
- Privacy Policy
- Standing Orders
- Financial Regulations
- Retention Policy
- Freedom of Information Policy
- Data Protection Policy
- Media and Press Policy
- Complaints Procedure
- Health and Safety Policy
- Equality and Diversity Policy/Statement
- Equal Opportunities Policy
- Fraud/Corruption Detection and Prevention Policy

12. PLAY AREA – To receive and consider the annual play area inspection report. (copy herewith)

13. MOD RESPONSE – To consider the following:-

13.1 LAND AVAILABILITY FOR PLAY AREA

13.2 GREENMILL DITCH

(Email circulated to members prior to the meeting)

14. SUPERFAST BROADBAND – To receive an update, if applicable, from Councillor Bundred.

15. SPEED INDICATION DEVICES – To receive an update, if applicable.

16. CALC – To receive, note and where applicable respond to the following correspondence, circulated prior to the meeting by email:-

16.1 CALC NEWSLETTER – November/December 2020

16.2 UPDATE RE LOCAL GOVERNMENT REORGANISATION

16.3 DEVELOPING YOUR SKILLS PROGRAMME

16.4 LTN 57 (Easements over common land and village greens)

16.5 CLIMATE AND ECOLOGICAL EMERGENCY BILL

16.6 NALC LEGAL UPDATE

16.7 LOCAL GOVERNMENT REFORM

16.8 CARLISLE WINTER RESILIENCE EVENT

- 17. CORRESPONDENCE RECEIVED BY THE CLERK** - To note items of correspondence received since the last meeting and take actions as appropriate. (circulated prior to the meeting by email, unless otherwise indicated)
- 17.1 PUBLIC SPACE PROTECTION ORDER (No. 1) 2021** – Letter from Carlisle City Council (copy herewith)
- 17.2 HUNTING FOR CUMBRIA’S HARVEST MICE** – Email from Marketing Manager, Cumbria Biodiversity Data Centre.
- 17.3 COMPLETE THE BORDERS RAILWAY** – Email from The Campaign for Borders Rail.
- 18. LITERATURE AVAILABLE FROM CLERK** - To note items of literature received since the last meeting:-
- 18.1 EXECUTIVE KEY DECISIONS** – 8th January 2021
- 19. AGENDA ITEMS FOR NEXT MEETING** – To note that any items for the next agenda should be submitted to the Clerk by 1st March 2021.
- 20. DATE OF NEXT MEETING** – To confirm that the next virtual meeting will be held on Monday 8th March 2021 at 7.00pm and will be called by electronic summons unless there are changes to the Covid-19 regulations permitting public gatherings.
- 21. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960** - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, (contract terms), it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.
- 22. GRASS CUTTING CONTRACT 2021** – To receive and consider a report from the Clerk. (copy circulated to members)

