

MINUTE of the Meeting of **KIRKANDREWS ON ESK PARISH COUNCIL** held in **MOAT VILLAGE HALL, MOAT** on **MONDAY, 9th MAY, 2016** at 7.30 p.m.

PRESENT

Councillor W. Bundred (Chairman) (in the Chair)
Councillor Z. Armstrong
Councillor P. Lowrie

Councillor S. Richardson
Councillor M. Thomlinson
Councillor D. Wilson

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor J. Mallinson, Carlisle City Council

1/16 ELECTION OF CHAIRMAN

Councillor D. Wilson, seconded by Councillor Z. Armstrong, moved that Councillor W. Bundred be elected to the office of Chairman of the Council.

There were no other nominations.

AGREED unanimously to the election of W. Bundred as Chairman of the Council.

2/16 DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN

Councillor Bundred in the presence of the Council, signed the Declaration of Acceptance of Office of Chairman of the Council

3/16 ELECTION OF VICE CHAIRMAN

Councillor W. Bundred, seconded by Councillor Z. Armstrong, moved that Councillor S. Richardson be elected to the office of Vice Chairman of the Council

There were no other nominations.

AGREED, unanimously, to the election of S. Richardson as Vice Chairman of the Council.

4/16 APOLOGIES FOR ABSENCE

RESOLVED to note that apologies for absence were received from:-

Councillor Bloxham (attending other meeting) and Councillor Tarbitt (attending other meeting but may arrive in time for the end of the this meeting)

5/16 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

6/16 DECLARATIONS OF INTEREST

Councillors were invited to record their interests in the register.

RESOLVED to note that the following declarations of interest were made:-

Councillor Richardson – item 14/16

7/16 MINUTES**7/16.1 MINUTE OF THE MEETING HELD ON 14TH MARCH 2016 WAS SUBMITTED.**

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 14th March 2016, confirmed as a true and accurate record.

8/16 POLICE ISSUES

RESOLVED to note that there were no items to report.

9/16 PUBLIC PARTICIPATION

Councillor Wilson reported that a proposal for an incinerator at Kingmoor Business Park, Carlisle had recently been reported in the news. Councillor Wilson felt that the Parish Council should be aware of the application.

Councillor Mallinson said that he was not sure as to which planning authority the application would be submitted to but would look into the matter.

RESOLVED to note that Councillor Mallinson would contact the Clerk with any further information.

Councillor Richardson reported on a possible complaint regarding confusion at new signs that had been installed near Cochranes Nurseries.

RESOLVED to note that Councillor Richardson would find out more in due course as she had been unable to contact the complainant.

10/16 REPRESENTATIVES' REPORTS**10/16.1 JUNCTION 45**

RESOLVED to note that the minutes from the meeting held on April 15th 2016 had been circulated to members.

11/16 TOWN AND COUNTRY PLANNING - APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

11/16.1 BECK BURN PEAT WORKS, SPRINGFIELD, (16/0263) – Variation of condition 2 (approved documents) of previously approved permission 13/0866 to reposition the control building and alterations to hardstanding for turbine 7.

No observations.

11/16.2 LAND AT HALBURN FARM, HALLLURN, LONGTOWN (16/0363) – Variation of condition 2 (approved plans) to alter blade rotor diameter on turbines to 100metres – maximum tip height is retained at 126.5m of previously approved application 13/0865

No observations.

12/16 FINANCIAL MATTERS**12/16.1 Bank Reconciliation to 31.03.16**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statement.

RESOLVED to receive and note the bank reconciliation and balance to 31st March 2016 of £10,813.67.

12/16.2 Approval of Expenditure

RESOLVED to authorise the following expenditure for payment:-

- £546.25 A. Riddell – net wage to 31.05.16
- £165.20 HMR&C - PAYE
- £790.00 Down to Earth Landscaping – tree shelters

12/16.3 Insurance

There was submitted, by Aon, the Parish Council's current insurers, an invitation for the Parish Council to renew its insurance cover with the company for the period 1st June 2016 to 31st May 2017.

RESOLVED to renew the existing cover, at a cost of £376.92.

12/16.4 Grant Requests

Consideration was given to a grant request from Kirkandrews on Esk PCC for upkeep of the Churchyard and maintenance of a stile at the churchyard.

RESOLVED to finance the cost of upkeep of the churchyard in the sum of £1,000.00. As there were no estimated for the repair of the stile or whether it might be the County Council's responsibility, the matter was deferred.

12/16.5 Accounts – Accounts for the year ended 31st March 2016

There were submitted Statement of Accounts, Annual Governance Statement, Receipts and Payments Accounts and Balance Sheet for the year ended 31st March, 2016.

12/16.5.1 APPROVED the Annual Governance Statement, Statement of Accounts, Receipts and Payments Accounts and Balance Sheet as reflecting the Parish Council's financial position at 31st March 2016;

12/16.5.2 AUTHORISED the Chairman to sign Section 1 and section 2 of the Annual Return;

12/16.5.3 ACKNOWLEDGED the members' responsibility for the preparation of the Accounts; and

12/16.5.4 CONFIRMED that to the best of the members' knowledge and belief,

12/16.5.4.1 the Accounts for the year to 31st March 2016 had been prepared in accordance with the requirements of the Accounts and Audit Regulations and proper accounting practice;

12/16.5.4.2 the Council had maintained adequate systems of internal control;

12/16.5.4.3 the Council had taken all reasonable steps to assure compliance with legislation;

12/16.5.4.4 the Council had provided proper opportunity for the exercise of electors' rights; and

12/16.5.4.5 the Council had met the requirements of the Audit Commission as to risk assessment, adequacy and effectiveness of systems of internal audit and action on previous Audit recommendations.

13/16 LOCAL FLOODING ISSUES

Councillor Wilson reported on the ongoing issues of flooding at Greenmill and Red Brae.

RESOLVED that Councillor Tarbitt would arrange site meetings to help resolve the flooding issues. Councillor Mallinson would meet with Councillor Wilson to have a look at the litter bin at Greenmill to see whether a replacement bin could be organised.

14/16 MOAT PLAY AREA BUDGET

Councillor Lowrie reported on the remaining funds in the Moat Play Area bank account.

RESOLVED to note the funds would be transferred to the Parish Council bank account. The Clerk would investigate annual play inspections.

15/16 BUS PASSES

Councillor Richardson raised concern at the raise in pension age for women and that bus passes were not available at age 60 any longer.

Councillor Mallinson explained that some people wanted to scrap free bus passes altogether and whether the passes should be available to those of working age. Councillor Mallinson also explained funding restrictions for the County Council regarding bus passes.

RESOLVED to note that Councillor Mallinson suggested objecting to the DWP and the local MP.

16/16 COMMEMORATIVE MEDALS

Consideration was given to the distribution of commemorative medals.

RESOLVED to note that the medals would initially be distributed at Longtown Primary School to pupils in the parish. If any were left over, these would be distributed to older members of the parish. Councillor Bundred would write to the parish magazine regarding the medals to ensure that any child not attending Longtown Primary also received a medal.

17/16 RIVERBANK WEEDS

Councillor Wilson reported on a recent meeting regarding invasive riverbank weeds in the area. A further meeting would be held in due course and Councillor Wilson would circulate the date when known. Any member who was interested in attending should inform the Clerk or the Chairman.

RESOLVED to note the report.

18/16 CALC

The following correspondence from CALC was received and noted:-

18/16.1 CALC CIRCULARS – April and May 2016

18/16.2 CALC SUBSCRIPTION – Request for subscription renewal of £157.00 for 2016/17.

RESOLVED to authorise payment of the CALC subscription fee for 2016/17 of £157.00.

18/16.3 HEALTHWATCH CUMBRIA SURVEY –Email from S. Bagshaw.

18/16.4 PATIENT ONLINE – Email from S. Bagshaw.

18/16.5 s137 EXPENDITURE LIMIT 2016/17 – Email from S. Bagshaw.

19/16 CORRESPONDENCE RECEIVED BY THE CLERK –

19/16.1 CUMBRIA SUCCESS REGIME CARE QUALITY COMMISSION – Email from Mitchell Gadd.

RESOLVED to note the email.

20/16 LITERATURE AVAILABLE FROM CLERK –

RESOLVED to note the following literature was available from the Clerk.

20/16.1 CLERKS & COUNCIL'S DIRECT – May 2016

20/16.2 NOTICE OF EXECUTIVE KEY DECISIONS – May 5th 2016

21/16 AGENDA ITEMS FOR NEXT MEETING

- Incinerator
- Village Hall

22/16 DATE OF NEXT MEETING - Monday 11th July 2016, Moat Village Hall, 7.30pm.

31/16 FINANCIAL MATTERS

31/16.1 Bank Reconciliation to 27.05.16

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statement.

RESOLVED to receive and note the bank reconciliation and balance to 27th May 2016 of £14,913.50.

31/16.2 Approval of Expenditure

RESOLVED to authorise the following expenditure for payment:-

- £546.05 A. Riddell – net wage to 31.07.16
- £197.20 HMR&C – PAYE
- £1600.00 Morton Garden Buildings – bus shelters

32/16 BECK BURN WIND FARM COMMUNITY FUND

32/16.1 BECK BURN WIND FARM COMMUNITY FUND MEETING

Councillor Bundred reported on a recent meeting of the Beck Burn Wind Farm Community Fund which he had attended with Councillor Wilson. The main points highlighted were:-

- Priority areas of benefit
- Application criteria
- Fund to be administered by Cumbria Community Foundation
- Request for representatives
- Funding streams
- Funding available from March/April 2017 when turbines are on stream

RESOLVED to note the report and that Councillor Bundred would be the representative for Kirkandrews on Esk Parish Council with Councillor Ritson as substitute.

32/16.2 BECK BURN WIND FARM COMMUNITY FUND

An email from Linda Duckworth was submitted to the meeting giving information on the Beck Burn Wind Farm Community Fund.

RESOLVED to note the email.

33/16 SUPERFAST BROADBAND

Councillor Bundred gave a report on broadband in the parish and requested permission to look for funding for superfast broadband to be supplied within the parish.

RESOLVED to note the report and that Councillor Bundred could investigate funding to supply superfast broadband to the parish.

34/16 PARISH PLAN

Councillor Bundred reported on the quotes received from printers to print the joint parish plan with Arthuret Parish Council. Arthuret Parish Council was holding the funds for printing.

RESOLVED to accept the quote from Murrays Printers, Longtown in the sum of £835.00.

35/16 STILE AT CHURCH

Consideration was given to funding repairs to the stile at the church. The Clerk reported that Cumbria County Council would fund 25-50% of the repairs depending on the work required. It was hoped that the Parish Council would contribute towards the repairs once the full cost was known.

RESOLVED that the Clerk would inform Kirkandrews PCC of the availability of funding from Cumbria County Council and that quotes for the work would need to be received by the Parish Council before funding the repairs would be agreed.

36/16 MOAT VILLAGE HALL

Councillor Richardson gave an update on proposed refurbishment to the village hall, including panelling, redecoration, picture rail and possible additional heating. Quotes for the work had been requested.

RESOLVED to note the report.

37/16 VERSUS ENERGY/FORTUM PROPOSED INCINERATOR AT KINGMOOR PARK

RESOLVED to note that plans for the incinerator would be submitted in due course and that the County Council would be the planning authority.

38/16 CALC

RESOLVED that the following correspondence from CALC was received and noted:-

38/16.1 CALC CIRCULARS – June & July 2016

38/16.2 CUMBRIA FLOOD RECOVERY FUND – Email from S. Bagshaw.

38/16.3 LIVING MEMORY PROJECT – Email from S. Bagshaw.

RESOLVED to note that Councillor Bundred would check the number of war graves.

38/16.4 CHANGES TO LAW RE BANKRUPTCY – Email from S. Bagshaw.

38/16.5 REVISED LEGAL TOPIC NOTES – Email from S. Bagshaw.

39/16 CORRESPONDENCE RECEIVED BY THE CLERK -

39/16.1 CARLISLE EDUCATION CHARITY – Email from Rachel Rooney.

RESOLVED to note the email and the funding available for students from the charity.

40/16 LITERATURE AVAILABLE FROM CLERK

RESOLVED to note that the following literature was available from the Clerk:-

40/16.1 NOTICE OF EXECUTIVE KEY DECISIONS – 1st July 2016

40/16.2 CLERKS AND COUNCILS DIRECT – July 2016

41/16 AGENDA ITEMS FOR NEXT MEETING

- plaques on bus shelters – Councillor Bundred to report.

42/16 DATE OF NEXT MEETING

Monday 12th September 2016, Moat Village Hall, 7.30pm.

KIRKANDREWS ON ESK PARISH COUNCIL

Minutes of the Parish Council Meeting held at Moat Village Hall on 12th September 2016.

PRESENT – Councillors W. Bundred, S. Richardson, P. Armstrong and D. Wilson.

ALSO ATTENDING - Councillor R. Bloxham, Carlisle City Council

43/16 APOLOGIES FOR ABSENCE – Councillor Z. Armstrong
Councillor V. Tarbitt, Cumbria County Council
Councillor J. Mallinson, Carlisle City Council

44/16 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

45/16 DECLARATIONS OF INTEREST

Councillors were invited to record their interests in the register.

RESOLVED to note:-

Councillor Richardson declared an interest in items relating to the hall and playground.

Councillor Bloxham declared an interest in all planning matters

Councillor Wilson declared an interest in item 54/16

46/16 MINUTES

46/16.1 MINUTE OF THE MEETING HELD ON 11TH JULY 2016 WAS SUBMITTED.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 11th July 2016, confirmed as true and accurate record.

47/16 PUBLIC PARTICIPATION

RESOLVED to note that no members of the public were present.

48/16 REPRESENTATIVES' REPORTS

RESOLVED to note that Councillor Tarbitt had requested (via email) that the Clerk should contact Councillor Tarbitt as well as the highways department when reporting highways issues to ensure a paper trail.

49/16 TOWN AND COUNTRY PLANNING - APPLICATIONS –

49/16.1 WOOD VILLA, GRETNA LOANING, GRETNA (16/0426) – Erection of 10 dog boarding kennels including run, concrete pad and security fencing (retrospective)

No observations.

50/16 NOTIFICATION OF PLANNING DECISIONS

A note of the decisions of the appropriate planning authority on applications on which the Parish Council had previously been consulted was submitted by the Clerk.

RESOLVED to note the notification of decisions.

51/16 FINANCIAL MATTERS**51/16.1 BANK RECONCILIATION TO 30.08.16**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statement.

RESOLVED to receive and note the bank reconciliation and balance to 30th August 2016 of £12,570.25.

51/16.2 APPROVAL OF EXPENDITURE

RESOLVED to authorise the following expenditure for payment:-

- £485.40 A. Riddell – net wage to 30.09.16
- £197.20 HMR&C – PAYE
- £500.00 W&E Carruthers – grass cutting

51/16.3 YEAR END ACCOUNTS MARCH 2016

The internal Auditor's report for the Accounts for the year ending March 2016 was submitted.

RESOLVED to note the report and that no issues had been raised.

51/16.4 FINANCIAL REQUEST

A request was submitted from Nicholforest First Responders for funding.

RESOLVED to fund the group in the sum of £60.00.

52/16 CONSULTATION WITH PARISH ELECTORATE

Councillor Bundred reported that it would be a good idea to produce a leaflet to circulate to parishioners asking them what they wanted the grant money from the wind turbines to be spent on, issues in and around the parish and recruitment of new councillors.

Funding could go towards projects such as superfast Broadband and environmental issues. Further ideas should be put forward for inclusion in the leaflet.

Councillor Bundred would produce a leaflet for the next meeting.

RESOLVED to note the report.

53/16 PROPOSED INCINERATOR AT KINGMOOR PARK

Concerns were raised that information regarding the proposed incinerator at Kingmoor Park did not reach the appropriate sources. Worries of prevailing winds over the parish had been raised.

RESOLVED that the Clerk would pass the issue to Councillor Tarbitt and contact the company involved to ask whether they would do a presentation on the proposed incinerator in the area.

54/16 NOTIFICATION AND CONSULTATION ON A MINERAL COUNTY MATTER Ref No: 1/16/9006 – SOLWAY MOSS, LONGTOWN –

An email was submitted from Rachel Brophy, Cumbria County Council reporting that a possible site visit was not something that could be offered after a request from members of Kirkandrews on Esk Parish Council.

Councillor Wilson reported on the loss of wildlife in the area due to the work carried out at the site and would still like a site meeting with the planners from Kendal to show them what has happened.

Councillor Bloxham felt that Rory Stewart MP should be involved.

RESOLVED to ask that Councillor Tarbitt pushes for a site meeting as it is very important.

55/16 NATIONAL TRAILS

Councillor Wilson reported that national trails are being revived which will involve 2 farms near our parish. There has been no consultation about this yet our parish will be affected. Suckler calves must not be disturbed on farms.

Councillor Bundred would check the website to see if a contact could be found for the Clerk to write to and express concerns.

RESOLVED to note the report.

56/16 SUPERFAST BROADBAND

Councillor Bundred reported that there was zero uptake on superfast broadband in the parish and suggested that an application should be made to the wind turbine fund for a grant to install superfast broadband. It is anticipated that a scheme should be in place by 2018 for rolling out broadband.

RESOLVED to note the report.

57/16 PLAQUES

Consideration was given to whether plaques should be placed on the new bus shelters.

RESOLVED that the Clerk would look into the cost, size and materials of plaques for the bus shelters.

58/16 BECK BURN WIND FARM COMMUNITY FUND

Councillor Bundred reported on a recent meeting of the Beck Burn Wind Farm Community Fund which he had attended. The main points highlighted were:-

- £5,000 to be given to each Parish Council to spend on community projects with a maximum of £500 per project.
- Some are not happy that Canonbie, Rockcliffe and Eastriggs are being given money as it was felt that it should be the parishes of Gretna, Springfield, Rigg and Kirkandrews on Esk that would be most affected.
- Too many representatives at previous meeting from one area. There should only be one representative.
- Next meeting on 4th October 2016

RESOLVED to note the report

59/16 TRAINING

RESOLVED to note that training would be available through the day with members from Arthuret Parish Council for anyone interested.

RESOLVED to note the report.

60/16 CALC

RESOLVED that the following correspondence from CALC was received and noted:-

60/16.1 CALC CIRCULAR – September 2016

60/16.2 BEING A GOOD EMPLOYER – Email from S. Bagshaw.

60/16.3 TRANSPARENCY CODE COMPLIANCE – Email from S. Bagshaw.

60/16.4 CUMBRIA CONSTABULARY PUBLIC CONSULTATION – Email from S. Bagshaw.

60/16.5 NALC REVISED LTN 59 – Email from S. Bagshaw.

60/16.6 NOMINATIONS FOR CALC EXECUTIVE COMMITTEE – Email from S. Bagshaw.

61/16 CORRESPONDENCE RECEIVED BY THE CLERK -

61/16.1 BT CALL BOX REMOVAL CONSULTATION – Email from Richard Wood.

RESOLVED to request that the phone box at the Moat is retained.

61/16.2 SUBMISSION OF THE CUMBRIA MINERALS AND WASTE LOCAL PLAN – Email from Jonathan Evans.

RESOLVED to note the email.

61/16.3 MY CUMBRIA – Email from Sam Tollerson.

RESOLVED to note the email.

62/16 LITERATURE AVAILABLE FROM CLERK

RESOLVED to note that the following literature was available from the Clerk:-

62/16.1 NOTICE OF EXECUTIVE KEY DECISIONS – 26th August 2016

62/16.2 CLERKS AND COUNCILS DIRECT – September 2016

63/16 AGENDA ITEMS FOR NEXT MEETING

- CPCA grant
- Junction 45 and financial contribution
- Precept 2017/18
- Maintenance of playground equipment

64/16 DATE OF NEXT MEETING - Monday 14th November 2016, Moat Village Hall, 7.30pm.

KIRKANDREWS ON ESK PARISH COUNCIL

Minutes of the Parish Council Meeting held at Moat Village Hall on 14th November 2016.

PRESENT – Councillors W. Bundred, S. Richardson, P. Armstrong, M. Thomlinson, Z. Armstrong, P. Lowrie and D. Wilson.

IN ATTENDANCE - Clerk

ALSO ATTENDING - Councillors R. Bloxham and J. Mallinson, Carlisle City Council
1 member of the public

65/16 APOLOGIES FOR ABSENCE – Councillor V. Tarbitt, Cumbria County Council (hols)

66/16 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

67/16 DECLARATIONS OF INTEREST

Councillors were invited to record their interests in the register.

RESOLVED to note:-

Councillor Richardson declared an interest in items relating to the hall, playground and speeding at the Moat.

Councillor Z. Armstrong declared an interest in item 70/16.1

Councillor Wilson declared an interest in item 70/16.1

Councillor Bloxham declared an interest in all planning matters

68/16 MINUTES

68/16.1 MINUTE OF THE MEETING HELD ON 12TH SEPTEMBER 2016 WAS SUBMITTED.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 12th September 2016, confirmed as true and accurate record, after adding Councillor Lowrie to apologies for absence.

69/16 PUBLIC PARTICIPATION

A member of the public was in attendance at the meeting to raise concern at speeding through Moat village as 75% of drivers seemed to be ignoring the speed limit signs.

A lengthy discussion took place on SID's, speed camera vans, Speedwatch etc.

RESOLVED that Councillor Thomlinson would submit the names of volunteers for a Speedwatch group to the Clerk who would enquire with the police how a group could be set up in the area. Councillors Bloxham and Mallinson would confirm what funding they could give towards a speed camera in order that the Clerk could submit a funding application. Councillor Tarbitt would be contacted to see whether a traffic regulation order would be required for permanent SID's. (speed indication devices).

Councillor Bundred raised the issue of bins being left by the roadside near Scotsdyke Station after receiving complaints from residents.

RESOLVED to note that Councillor Bloxham would look into the matter further as the rule was that the bins are not allowed to be permanently located on the verge side.

70/16 REPRESENTATIVES' REPORTS

70/16.1 BECK BURN WIND FARM COMMUNITY FUND

RESOLVED to note that Councillor Bundred had attended a grants panel meeting for the Beck Burn Wind Farm Community Fund. At the moment there were too many people in attendance but it was hoped that the meetings would be more streamlined in the future. The group was looking for a Chairman from this side of the border.

71/16 TOWN AND COUNTRY PLANNING - APPLICATIONS –

71/16.1 3 ROSETREES LANE, LONGTOWN (16/0869) – Erection of 2 storey side extension to provide additional living accommodation on ground floor with 1 en-suite bedroom above.

No observations.

71/16.2 HIGH PLAINS FARM, LONGTOWN (16/0904) – Proposed earth bank slurry lagoon.

Comment - that the planning committee gives due consideration to any adverse affect that the application may have on nearby watercourses.

72/16 FINANCIAL MATTERS -**72/16.1 BANK RECONCILIATION TO 28.10.16**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statement.

RESOLVED to receive and note the bank reconciliation and balance to 28th October 2016 of £11,254.05.

72/16.2 APPROVAL OF EXPENDITURE

RESOLVED to authorise the following expenditure for payment:-

- £546.25 A. Riddell – net wage to 30.11.16
- £120.00 BDO Stoy Hayward – external audit
- £20.00 Royal British Legion – wreath

72/16.3 EXTERNAL AUDITOR'S OPINION AND CERTIFICATE

The external Auditor's certificate and opinion for the Accounts for the year ending March 2016 was submitted.

RESOLVED to note the certificate and opinion and the concerns raised regarding the Asset register not having been reviewed correctly in previous years.

73/16 CONSULTATION WITH PARISH ELECTORATE

Councillor Bundred submitted to the meeting the proposed leaflet for distribution to all households within the parish along with the Parish Plan. Funding for distribution was available and was being held by Arthuret Parish Council.

RESOLVED to approve distribution of the leaflet. If any members had any further comments on the leaflet or were willing to distribute in their area they should contact Councillor Bundred.

74/16 PROPOSED INCINERATOR AT KINGMOOR PARK

Although the Clerk had contacted the company involved with the proposed incinerator at Kingmoor Park, no return phone call had been received.

Councillor Bloxham queried why members felt that they should be consulted on this particular planning application when it wasn't within the parish.

Councillor Wilson stated that although not consulted on the application the prevailing wind would affect the parish. Councillor Bundred stated that members had been asked to comment on the Hallburn application which was also not within the parish.

RESOLVED to note the situation.

75/16 JUNCTION 45 AND FINANCIAL CONTRIBUTION

RESOLVED to note that the cost for the share of the hall to hold the junction 45 meeting was £15.00 and Councillor Wilson would submit an invoice to the Clerk in due course.

76/16 PRECEPT 2017/18

Members were asked to consider any projects or expenditure that may impact on the precept for 2017/18.

Councillor Richardson reported an increase in hall costs from £5.00 per hour to £6.00.

RESOLVED to note the increase in hall hire costs.

77/16 PLAYGROUND MAINTENANCE

Councillor Richardson reported that repair work was required to the benches at the play area.

RESOLVED to note that Councillor Richardson would contact the Clerk with further details of the work required which would be carried out in the Spring.

78/16 SUPERFAST BROADBAND

Councillor Bundred gave an update on Superfast Broadband including a cabinet to be situated at Gaitle and the ongoing investigation into community build schemes with Openreach in the Blackbank, Oakbank and area south west of Scotsdyke. Funding from the wind farm community fund and the Openreach community build scheme could be used towards these schemes.

RESOLVED to note the report.

79/16 CALC -

RESOLVED that the following correspondence from CALC was received and noted:-

79/16.1 CALC CIRCULARS – October and November 2016

79/16.2 EMERGENCY PLANS FOR PARISHES – Email from S. Bagshaw.

79/16.3 NEIGHBOURHOOD PLANNING – Email from S. Hutchinson.

79/16.4 CHANGES TO THE CALC CONSTITUTION - Email from S. Bagshaw.

79/16.5 NWCC CONSULTATION COMMENTS- Email from S. Bagshaw.

80/16 CORRESPONDENCE RECEIVED BY THE CLERK –

RESOLVED to note the following correspondence had been received by the Clerk:-

80/16.1 KENDOON TO TONGLAND 132KV REINFORCEMENT PROJECT – Email from the Community Relations Team.

80/16.2 OPEN GARDENS 2017 – Email from Siobhan Mitchell.

81/16 LITERATURE AVAILABLE FROM CLERK

RESOLVED to note that the following literature was available from the Clerk:-

81/16.1 NOTICE OF EXECUTIVE KEY DECISIONS – 21st October 2016

81/16.2 CLERKS AND COUNCILS DIRECT – November 2016

82/16 AGENDA ITEMS FOR NEXT MEETING

- Precept 2017/18
- Plaques for bus shelters

83/16 DATE OF NEXT MEETING - Monday 9th January 2017, Moat Village Hall, 7.30pm

KIRKANDREWS ON ESK PARISH COUNCIL

Minutes of the Parish Council Meeting held at Moat Village Hall on 9th January 2017.

PRESENT – Councillors W. Bundred, S. Richardson, P. Armstrong, M. Thomlinson, B. Thomlinson, Z. Armstrong, P. Lowrie and D. Wilson.

IN ATTENDANCE - Clerk

ALSO ATTENDING - Councillor J. Mallinson, Carlisle City Council

84/16 APOLOGIES FOR ABSENCE – Councillors V. Tarbitt, Cumbria County Council & R. Bloxham, Carlisle City Council

85/16 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

86/16 DECLARATIONS OF INTEREST

Councillors were invited to record their interests in the register.

RESOLVED to note:-

Councillor Richardson declared an interest in items relating to the hall, playground and speeding at the Moat.

Councillor Z. Armstrong declared an interest in item 98/16.

Councillor Wilson declared an interest in item 102/16.1

87/16 MINUTES

87/16.1 MINUTE OF THE MEETING HELD ON 14TH NOVEMBER 2016 WAS SUBMITTED.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 14th November 2016, confirmed as true and accurate record.

88/16 LOCAL GOVERNMENT ACT 1972 – FILLING OF VACANCY

A letter of interest was submitted from Mr. B. Thomlinson who was in attendance.

Councillor S. Richardson seconded by Councillor W. Bundred, moved that Mr. Thomlinson be co-opted to the Parish Council.

RESOLVED, after a unanimous vote, that Mr. Thomlinson be co-opted to the Parish Council. Mr. Thomlinson signed the Declaration of Acceptance of Office and took his place in the meeting.

89/16 PUBLIC PARTICIPATION

RESOLVED to note that no members of the public were present.

90/16 REPRESENTATIVES' REPORTS

RESOLVED to note that there were no representatives' reports.

91/16 TOWN AND COUNTRY PLANNING - APPLICATIONS –

RESOLVED to note that there were no planning applications.

92/16 FINANCIAL MATTERS -**92/16.1 BANK RECONCILIATION TO 31.12.16**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statement.

RESOLVED to receive and note the bank reconciliation and balance to 31st December 2016 of £10,567.80.

92/16.2 APPROVAL OF EXPENDITURE

RESOLVED to authorise the following expenditure for payment:-

- £546.05 A. Riddell – net wage to 27.01.17
- £197.20 HMR&C – PAYE
- £27.50 Brampton Parish Council – SLCC contribution
- £56.78 Carlisle City Council – annual play equipment inspection
- £320.00 W&E Carruthers – grass cutting
- £75.00 J. Batey – internal audit

92/16.3 BUDGET 2017/18

A draft budget statement was submitted to the meeting in order that members could agree the precept for the financial year 2017/18.

RESOLVED, after discussion, that the precept should remain the same at £7,415.00. Proposed by Councillor P. Lowrie, seconded by Councillor Z. Armstrong, all agreed. The Clerk would inform the City Council.

93/16 RISK ASSESSMENT

A report was submitted by the Clerk on the risk assessment produced for Kirkandrews on Esk Parish Council for 2016/17.

RESOLVED to approve the risk assessment for 2016/17.

94/16 PLAY AREA

A report detailing the annual inspection of the play area was submitted to the meeting.

RESOLVED that the Clerk would contact Stephen Hillary and Kompan for quotes for repairs. Denys Nash at Riverside would be contacted regarding repairs to the fence.

95/16 JUNCTION 45

Councillor Bundred reported on complaints received regarding vehicles going down the old purpose road and having to turn round in residents gardens. Also, due to overgrown bushes at the junction and The Chase, traffic from Gretna accessing the motorway cannot see the no entry sign and have gone down the relief road and then had to reverse out. The overgrown bushes should be cut back.

RESOLVED, after further discussion, to email Councillor Tarbitt to arrange a meeting with members of the Parish Council and Connect Roads to explain the issues.

96/16 LITTER PICK

Councillor Wilson reported on the amount of litter along roadside verges in the area, particularly along the A7 and at Beck Burn, how it could be stopped and whether a community litter pick would be a good idea.

RESOLVED that Councillor Mallinson would contact people with responsibility for the roads in question and ask what could be done.

97/16 SPRINGFIELD

Councillor Bundred raised concerns about poor visibility at the junctions in Springfield. Since resurfacing work, cats eyes had not been reinstated and members were informed that they were not needed on this class of road.

RESOLVED to note that the Clerk would contact Councillor Tarbitt to raise the matter with County highways and Connect Roads.

98/16 PLAQUES FOR BUS SHELTER

Consideration was given to the costings submitted by the Clerk for bus shelter plaques.

RESOLVED that the wording on the plaques would read 'Erected by Kirkandrews on Esk Parish Council'. 4 plaques would be ordered from Branson Leisure at a cost of £37.46 (net) per plaque. Councillor Mallinson would fund the plaques through the small scales budget available through the City Council.

99/16 CONSULTATION WITH PARISH ELECTORATE

Councillor Bundred reported that the agreed newsletter on consulting with the parish electorate could be distributed with the Parish Plan. Some copies could be hand delivered by members, while others would need to be posted.

RESOLVED to note that members would organise hand delivery with Councillor Bundred, the remainder of the newsletters and Parish Plan leaflets would be posted. Funds for postage were being held by Arthuret Parish Council.

100/16 SPEEDING AT THE MOAT

Consideration was given to an email from PC Butler, regarding speeding at the Moat.

RESOLVED to note that the Clerk would pass information received regarding time of day and vehicles to PC Butler.

101/16 CALC -

RESOLVED that the following correspondence from CALC was received and noted:-

101/16.1 CALC CIRCULARS –December 2016/January 2017

101/16.2 DEVELOPING YOUR SKILLS – Email from S. Hutchinson.

101/16.3 PRESS RELEASE FROM NATIONAL GRID – Email from S. Hutchinson.

101/16.4 FIBRE BROADBAND IN CUMBRIA - Email from S. Bagshaw.

101/16.5 DEPENDANT CARERS' SURVEY- Email from S. Bagshaw.

101/16.6 BATTLE'S OVER – Email from S. Hutchinson.

102/16 CORRESPONDENCE RECEIVED BY THE CLERK –

RESOLVED to note the following correspondence had been received by the Clerk:-

102/16.1 NATIONAL TRAILS – Email from Gary Rusbridge.

RESOLVED to note that the Clerk would send a map of the parish explaining that the trail was within the parish boundary and that members were concerned at the safety of walkers through working farms, therefore adequate signage should be displayed.

103/16 LITERATURE AVAILABLE FROM CLERK

RESOLVED to note that the following literature was available from the Clerk:-

103/16.1 NOTICE OF EXECUTIVE KEY DECISIONS – 20th December 2016

104/16 AGENDA ITEMS FOR NEXT MEETING

- Speeding at the Moat

Further items should be submitted to the Clerk or Chairman by Monday 6th March 2017.

105/16 DATE OF NEXT MEETING - Monday 13th March 2017, Moat Village Hall, 7.30pm

KIRKANDREWS ON ESK PARISH COUNCIL

Minutes of the Parish Council Meeting held at Moat Village Hall on 13th March 2017.

PRESENT – Councillors W. Bundred, M. Thomlinson, B. Thomlinson, Z. Armstrong, P. Lowrie and C. Ritson.

IN ATTENDANCE - Clerk

ALSO ATTENDING – Councillors R. Bloxham and J. Mallinson, Carlisle City Council

106/16 APOLOGIES FOR ABSENCE

RESOLVED to note that apologies for absence were received from:-

Councillors P. Armstrong (work), S. Richardson (ill) and D. Wilson (attending other meeting)
Councillor V. Tarbitt, Cumbria County Council (attending other meeting)

107/16 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

108/16 DECLARATIONS OF INTEREST

Councillors were invited to record their interests in the register.

RESOLVED to note:-

Councillor M. Thomlinson declared an interest in item 119/16.
Councillor B. Thomlinson declared an interest in item 113/16.1

109/16 MINUTES

109/16.1 MINUTE OF THE MEETING HELD ON 9TH JANUARY 2017 WAS SUBMITTED.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 9th January 2017, confirmed as true and accurate record.

110/16 LOCAL GOVERNMENT ACT 1972 – FILLING OF VACANCY

A letter of interest was submitted from Mr. C. Ritson who was in attendance.

Councillor P. Lowrie seconded by Councillor B. Thomlinson, moved that Mr. Ritson be co-opted to the Parish Council.

RESOLVED, after a unanimous vote, that Mr. Ritson be co-opted to the Parish Council.

111/16 PUBLIC PARTICIPATION

RESOLVED to note that no members of the public were present.

112/16 REPRESENTATIVES' REPORTS

RESOLVED to note that there were no representatives' reports.

113/16 TOWN AND COUNTRY PLANNING - APPLICATIONS –

Applications for planning consent were considered.

NB: Councillor B. Thomlinson left the room prior to discussion of the following item.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

113/16.1 3 KIRKANDREWS MOAT, LONGTOWN (17/0077) – 2 storey side extension to provide garage and utility room on ground floor with 2 bedrooms (1 with en-suite) above.

No observations.

114/16 SOLWAY MOSS PEAT WORKS 1/16/9006

Due to time constraints, an agreed additional response to the above application was circulated to members prior to the meeting.

RESOLVED to note the additional comments.

115/16 FINANCIAL MATTERS -**115/16.1 BANK RECONCILIATION TO 27.02.17**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statement.

RESOLVED to receive and note the bank reconciliation and balance to 27th February 2017 of £8,853.69.

115/16.2 APPROVAL OF EXPENDITURE

RESOLVED to authorise the following expenditure for payment:-

- £485.40 A. Riddell – net wage to 29.03.17
- £35.00 CALC – website and social media course
- £192.19 Brampton Parish Council – photocopier/stny/internet costs
- £25.00 Brampton Parish Council – SLCC contribution

116/16 PARISH PLAN

Councillor Bundred wanted to record his thanks to those members who had helped distribute the Parish Plan, councillors Z. Armstrong, P. Lowrie, S. Richardson and D. Wilson. The Plan would also be available on the council's website.

RESOLVED to note the item.

117/16 SUPERFAST BROADBAND

Councillor Bundred gave an update on Superfast Broadband in the parish highlighting the following points:-

- Meeting with Openreach representative
- How to progress Superfast Broadband throughout the parish
- Cabinet sites
- Division of areas for funding application
- Uptake of Superfast Broadband
- Funding applications

RESOLVED to note the update.

118/16 RIVERBANK AND RAILWAY

Councillor Bundred reported on a meeting held with representatives of Gretna Green & Springfield, Gretna and Langholm Community Councils and Arthuret Parish Council to discuss extension of the railway line from Edinburgh through to Carlisle and invasive riverbank weeds in the area.

Meetings on the railway extension would be ongoing and would be reported at future meetings.

With regards to invasive weeds along the River Esk, it was hoped that a joint policy could be put in place to tackle the problem.

RESOLVED to note the report.

119/16 SPEEDING AT THE MOAT

RESOLVED to note that PC Butler would organise training for volunteers in due course.

120/16 HIGHWAY ISSUES

As Councillor Tarbitt was attending another meeting, Councillor Bundred gave an update on the following highway issues:-

- Ditch at Greenmill – MOD has been contacted to clear out the ditch
- Junction 45 – some trees have been cut back but further improvements could be made
- Litter picking – the County Council is due to carry out a litter pick from Greenmill to Gretna, other areas could possibly be tackled by the Community Rehabilitation Team.

RESOLVED to note the update and that the Clerk would contact Mark Bell with regard to litter picking.

121/16 BECKBURN WIND TURBINES

Councillor Bundred gave an update on Beckburn wind turbines highlighting the following:-

- Future meeting dates to be circulated when received
- Registration of interests form to be completed by representatives from the parish council
- Councillor Ritson would attend meetings as a substitute

RESOLVED to note the report.

122/16 CALC -

RESOLVED that the following correspondence from CALC was received and noted:-

122/16.1 CALC CIRCULARS –February and March 2017

122/16.2 PRE- ELECTION GUIDANCE FOR TOWN AND PARISH COUNCILS – Email from S. Hutchinson.

122/16.3 COMMISSIONERS PROPERTY FUND – Email from S. Baghaw.

122/16.4 TRAINING INFORMATION - Email from S. Hutchinson.

123/16 CORRESPONDENCE RECEIVED BY THE CLERK –

RESOLVED to note the following correspondence had been received by the Clerk:-

123/16.1 COMMUNITY RESILIENCE SUPPORT – Email from Lorraine Smyth, ACT.

123/16.2 CONSULTATION FEEDBACK REPORT – Email from Community Relations Team, DGSR.

123/16.3 FIRST 95 – Email from Mark Hodgkiss, Cumbria County Council.

123/16.4 ELECTORAL BOUNDARY REVIEW – Email from Jason Gooding, Carlisle City Council.

124/16 LITERATURE AVAILABLE FROM CLERK

RESOLVED to note that the following literature was available from the Clerk:-

124/16.1 NOTICE OF EXECUTIVE KEY DECISIONS – 10th February 2017.

125/16 AGENDA ITEMS FOR NEXT MEETING

Agenda items should be submitted to the Clerk or Chairman by Monday 1st May 2017.

126/16 DATE OF NEXT MEETING - Monday 8th May 2017, Moat Village Hall, 7.00pm. Please note that the Annual Meeting will take place at 7.00pm prior to the usual parish council meeting.

127/16 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, (contract terms), it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

128/16 GRASS CUTTING 2017 CONTRACT

There was submitted a report by the Clerk on the tenders invited and received for the grass cutting contract 2017.

RESOLVED to accept the tender submitted by W&E Carruthers in the sum of £840.00.

Proposed by Councillor Z. Armstrong, seconded by Councillor C. Ritson, all agreed.