

**MINUTE of the MEETING of KIRKANDREWS ON ESK PARISH COUNCIL held in MOAT VILLAGE HALL on MONDAY 11<sup>th</sup> NOVEMBER 2019 at 7.30pm.**

**Present:** Cllrs W Bundred (Chairman), P Armstrong, Z Armstrong, J. Cragg, S Richardson, J. Rutherford, A. Wallis and D Wilson.

**In Attendance:** Clerk

Also attending: Cllr. D. Shepherd, Carlisle City Council

Action

|   |                  |
|---|------------------|
| <p><b>077/19 APOLOGIES FOR ABSENCE</b></p> <p><b>RESOLVED</b> to note that apologies for absence were received from:-<br/>County Councillor Tarbitt and City Councillor Mallinson.</p> <p><b>078/19 REQUESTS FOR DISPENSATION</b></p> <p><b>RESOLVED</b> to note that no requests for dispensation were received.</p> <p><b>079/19 DECLARATIONS OF INTEREST</b></p> <p>Councillors were invited to record their interests in the register.</p> <p><b>RESOLVED</b> to note that:-<br/>Councillors Z. Armstrong and Wallis declared non-pecuniary interests in items 086/19 &amp; 89/19.2.</p> <p><b>080/19 MINUTES</b></p> <p><b>MINUTES OF THE MEETING HELD ON 9TH SEPTEMBER 2019 WERE SUBMITTED.</b></p> <p><b>RESOLVED</b> to authorise the Chairman to sign the minutes of the meeting held on 9<sup>th</sup> September 2019, confirmed as a true and accurate record.</p> <p><b>081/19 LOCAL GOVERNMENT ACT 1972 – FILLING OF VACANCY</b></p> <p>An email of interest was submitted from Mrs. J. Cragg who was in attendance.</p> <p><b>RESOLVED</b>, after a unanimous vote by show of hands, proposed by Councillor Richardson and seconded by Councillor Z. Armstrong, that Mrs. Cragg be co-opted to the Parish Council. Mrs. Cragg signed the Declaration of Acceptance of Office and took her place in the meeting.</p> <p><b>082/19 PUBLIC PARTICIPATION -</b></p> <p><b>RESOLVED</b> to note that there were no members of the public present and no matters were raised on behalf of the public.</p> <p><b>083/19 REPRESENTATIVES' REPORTS</b></p> <p><b>083/19.1 CUMBRIA SUPERFAST BROAD BAND HUB CO-ORDINATORS</b></p> <p><b>RESOLVED</b> to note that Councillor Bundred would report later under item 086/19.</p> <p><b>083/19.2 REMEMBRANCE SUNDAY – KIRKANDREWS ON ESK CHURCH</b></p> <p><b>RESOLVED</b> to note that Councillor Bundred had laid a wreath on behalf of the Council.</p> | <p><b>WB</b></p> |
|---|------------------|

(Signed) Chairman .....

13<sup>th</sup> January 2020

**084/19 TOWN AND COUNTRY PLANNING - APPLICATIONS**

Applications for planning consent were considered.

**RESOLVED** to advise the appropriate Planning Authority of the Council's comments as follows:-

**084/10.1 CARWINLEY MILL HOUSE, CARWINLEY (19/0685)** – Change of use from residential garden area to allow the siting of caravans for holiday accommodation. (part retrospective)

Comment – members were not happy with a retrospective application.

**085/19 FINANCIAL MATTERS****085/19.1 BANK RECONCILIATION TO 30.09.19**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank and Building Society accounts statements.

**RESOLVED** to receive and note the bank reconciliation and balances to 30<sup>th</sup> September 2019 of £23,664.53

**085/19.2 APPROVAL OF EXPENDITURE**

**RESOLVED** to authorise the following expenditure for payment:-

| Amount<br>£ | Payee            | Detail               | Chq number |
|-------------|------------------|----------------------|------------|
| 588.41      | A Riddell        | Net wage to 30.11.19 | 100974     |
| 850.00      | W&E Carruthers   | Grass cutting        | 100975     |
| 500.00      | Scottish Borders | Contribution to bus  | 100976     |
| 23.00       | Poppy Appeal     | wreath               | 100977     |
| 60.00       | City of Carlisle | Play area inspection | 100978     |
| 360.00      | PFK Littlejohn   | External audit fee   | 100979     |

**085/19.3 SCOTTISH BORDERS COUNCIL**

A request for payment from Scottish Borders Council for a contribution totalling £500.00 for the T127A cross boundary bus service for 2017/18 and 2018/19 was considered.

**RESOLVED** to pay the contribution and that the Clerk would ask how many parishioners use the service.

Clerk

**085/19.4 EXTERNAL AUDITOR'S OPINION AND CERTIFICATE**

The external Auditor's certificate and opinion for the Accounts for the year ending March 2019 was submitted.

**RESOLVED** to note the certificate and opinion and that there were no matters of concern raised.

(Signed) Chairman .....

13<sup>th</sup> January 2020

|               |   |                 |
|---------------|---|-----------------|
|               | <p><b>085/19.5 PRECEPT 2020/21</b></p> <p>Members considered a draft budget report submitted to the meeting by the Clerk. Following agreement on inclusion of funding for website and speed indicator device maintenance, Councillor Wilson proposed that funding for increasing the habitat of sand martins in the parish should be included.</p> <p><b>RESOLVED</b> that the matter would be deferred to the next meeting as no plans or costings for increasing the habitat of sand martins had been submitted. The Clerk would contact the agent for Netherby Estates at Edwin Thompsons.</p> | <b>Clerk</b>    |
| <b>086/19</b> | <p><b>SUPERFAST BROADBAND</b></p> <p>Councillor Bundred gave an update on the Superfast Broadband projects in the parish stating that the Borderlands initiative might be able to double grants for community builds if the council decides to go ahead with them. Availability of residential and business vouchers for community build schemes were also explained to members.</p> <p>Councillor Z. Armstrong updated members on the progress of Superfast Broadband being installed at Blackbank.</p> <p><b>RESOLVED</b> to note the updates.</p>  |                 |
| <b>087/19</b> | <p><b>JUNCTION 45/BORDERLANDS INITIATIVE</b></p> <p>Councillor Wilson felt that the Borderlands Initiative should be approached regarding improvements to junction 45 of the M6 especially as recent media reports indicated that the Gretna Gateway Outlet Village would be expanding resulting in more traffic.</p> <p><b>RESOLVED</b> that the Clerk would email the Borderlands Initiative via a link on the website asking whether improvements to junction 45 was being considered under the initiative.</p>  | <b>Clerk</b>    |
| <b>088/19</b> | <p><b>SPEED INDICATION DEVICES (SID'S)</b></p> <p><b>RESOLVED</b> to note that there had been no dates agreed for site visits with the Highways Department to confirm and agree the locations of SID's at Moat village and the A7 near Longtown. The Clerk would chase up a response.</p>   | <b>Clerk</b>    |
| <b>089/19</b> | <p><b>PLAY AREAS –</b></p>  |                 |
|               | <p><b>089/19.1 MOAT PLAY AREA</b></p> <p>The annual inspection report for Moat play area was submitted to the meeting. Minor repairs were required which the Clerk would arrange, and Councillor Richardson would arrange pruning of the willow.</p> <p><b>RESOLVED</b> to note the report.</p>   | <b>Clerk/SR</b> |
|               | <p><b>089/19.2 NEW PLAY AREAS</b></p> <p>Members considered the siting of a new play area at Blackbank and following opposition from some residents discussed how to move things forward taking all local residents opinions into consideration.</p> <p><b>RESOLVED</b> that Councillor Bundred would draft a questionnaire for nearby residents to be included with the next newsletter.</p>   | <b>WB</b>       |

|                      |   |                               |
|----------------------|---|-------------------------------|
| <p><b>090/19</b></p> | <p><b>BRIDGE AT LONGTOWN</b></p> <p>Councillor Bundred reported on the complaints received regarding the ongoing repairs required to the bridge at Longtown and the problems being caused by the traffic lights, highlighting the following points: -</p> <ul style="list-style-type: none"> <li>● Inconvenience to local businesses and residents</li> <li>● Little co-ordination between the County Council and Balfour Beatty</li> <li>● Lack of traffic announcements</li> <li>● Damage to the bridge is where a drain has not been regularly maintained</li> <li>● Long tailbacks through Longtown which is also affecting traffic trying to get on the A7 from minor roads</li> </ul> <p><b>RESOLVED</b> after further discussion that the Clerk would write to the Transport Member at the County Council.</p> | <p><b>Clerk</b></p>           |
| <p><b>091/19</b></p> | <p><b>PARISH NEWSLETTER</b></p> <p>Members considered what items to include in a newsletter and how often distribution to residents should be. Councillor Bundred asked those members who could help hand deliver the newsletter to inform him by email.</p> <p><b>RESOLVED</b> that a newsletter would be published bi-annually. Councillor Bundred would report on the format at the next meeting and Councillors Z. Armstrong, Cragg and Wallis would come up with questions for the questionnaire on the play area at Blackbank.</p>  | <p><b>WB/ZA<br/>JC/AW</b></p> |
| <p><b>092/19</b></p> | <p><b>WEBSITE ACCESSIBILITY REGULATIONS</b></p> <p>Concillor Richardson had informed the Clerk that a local website designer would not be able to test the website for compatibility. The Clerk had carried out some tests and various issues had been flagged up.</p> <p><b>RESOLVED</b> that the Clerk would liaise with Councillor Bundred regarding the website but that a professional site may have to be the way forward in order to comply.</p>   |                               |
| <p><b>093/19</b></p> | <p><b>CALC</b></p> <p>The following correspondence from CALC was received and noted:-</p> <p><b>093/19.1 CALC CIRCULARS – October/November 2019. (To be circulated when received)</b></p> <p><b>093/19.2 NEIGHBOURHOOD PLANNING AND HEALTH AND WELL-BEING ARTICLE – LEGAL UPDATE</b></p> <p><b>093/19.3 TRAINING SESSIONS</b></p> <p><b>093/19.4 POLICY CONSULTATION E-BRIEFING 12-19 INDEPENDENT REVIEW INTO LOCAL GOVERNMENT AUDIT CALL FOR EVIDENCE</b></p> <p><b>093/19.5 CPCA HEALTH AND WELL BEING CONFERENCE</b></p> <p><b>093/19.6 CUMBRIA KINDNESS DAY &amp; VOLUNTEER TRAINING</b></p> <p><b>093/19.7 ECO/SUSTAINABILITY PROJECTS</b></p> <p><b>093/19.8 VE DAY 75</b></p> <p><b>093/19.9 CALC CLIMATE CHANGE EVENT</b></p> <p><b>RESOLVED</b> to note that Councillor Wilson would like to attend.</p>     |                               |

(Signed) Chairman .....

13<sup>th</sup> January 2020

|   |   |  |
|---|---|--|
| <p><b>093/19.10 CPCA DRAFT MINUTES – September 2019 meeting</b></p> <p><b>093/19.11 CALC ANNUAL REPORT AND AGM 2019</b></p> <p><b>094/19 CORRESPONDENCE RECEIVED BY THE CLERK</b></p> | <p><b>RESOLVED</b> to note the following correspondence had been received: -</p> <p><b>094/19.1 KENDON TO TONGLAND PROJECT –</b> Information from Community Relations Team.</p> <p><b>094/19.2 WHAT3WORDS –</b> Email from Partnership Team.</p> <p><b>094/19.3 CUMBRIA POLICE–</b> North Cumbria News.</p>               |  |
| <p><b>095/19 LITERATURE AVAILABLE FROM CLERK –</b></p>  | <p><b>RESOLVED</b> to note the following literature was available from the Clerk:-</p> <p><b>095/19.1 NOTICE OF EXECUTIVE KEY DECISIONS –</b> 18<sup>th</sup> October 2019</p> <p><b>095/19.2 RURAL SERVICES BULLETIN –</b> 29<sup>th</sup> October 2019</p>  |  |
| <p><b>096/19 AGENDA ITEMS FOR NEXT MEETING</b></p>  | <ul style="list-style-type: none"> <li>● <b>Precept 2020/21</b></li> <li>● <b>Greenmill ditch – Councillor Bundred to report</b></li> <li>● <b>Sand martin habitat</b></li> </ul> <p><b>RESOLVED</b> to note that any further items for consideration should be submitted to the Clerk on or before 6th January 2020.</p> |  |
| <p><b>097/19 DATE OF NEXT MEETING -</b> Monday 13th January 2020, Moat Village Hall, 7.30pm.</p>  | <p>Meeting closed at 9.10pm.</p>  |  |