

## KIRKANDREWS ON ESK PARISH COUNCIL

**MINUTES** of the **MEETING** of **KIRKANDREWS ON ESK PARISH COUNCIL** held in **MOAT VILLAGE HALL** on **MONDAY 13th JANUARY 2020** at 7.30pm.

**Present:** Cllrs W. Bundred (Chairman, in the Chair), P. Armstrong, Z. Armstrong, L Cragg, S. Richardson, J. Rutherford, A. Wallis and D. Wilson.

**In Attendance:** Clerk  
City Councillors J. Mallinson and D. Shepherd.

Action

<b>098/19</b>	<p><b>APOLOGIES FOR ABSENCE</b></p> <p><b>RESOLVED</b> to note that apologies for absence were received from:-</p> <p>County Councillor Tarbitt.</p>	
<b>099/19</b>	<p><b>REQUESTS FOR DISPENSATION</b></p> <p><b>RESOLVED</b> to note that no requests for dispensation were received.</p>	
<b>100/19</b>	<p><b>DECLARATIONS OF INTEREST</b></p> <p><b>RESOLVED</b> to note that no declarations of interest were made.</p>	
<b>101/19</b>	<p><b>MINUTES</b></p> <p><b>MINUTES OF THE MEETING HELD ON 11TH NOVEMBER 2019 WERE SUBMITTED.</b></p> <p><b>RESOLVED</b> to authorise the Chairman to sign the minutes of the meeting held on 11th November 2019, confirmed as a true and accurate record.</p>	<b>WB</b>
<b>102/19</b>	<p><b>PUBLIC PARTICIPATION</b></p> <p><b>RESOLVED</b> to note that no members of the public were present.</p>	
<b>103/19</b>	<p><b>REPRESENTATIVES' REPORTS –</b></p> <p><b>RESOLVED</b> to note there were no representatives' reports.</p>	
<b>104/19</b>	<p><b>TOWN AND COUNTRY PLANNING –</b></p> <p><b>RESOLVED</b> to note there were no applications to be considered.</p>	
<b>105/19</b>	<p><b>FINANCIAL MATTERS -</b></p> <p><b>105/19.1 BANK RECONCILIATION TO 30.12.19</b></p> <p>There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statements.</p> <p><b>RESOLVED</b> to receive and note the bank reconciliation and balance to 30th December 2019 of £21,248.51. Councillor Richardson signed the bank reconciliation.</p>	

(Signed) Chairman .....  
9th March 2020

	<p><b>105/19.2 EXPENDITURE TO APPROVE</b></p> <p>There was submitted a report by the Clerk detailing expenditure to approve.</p> <p><b>RESOLVED</b> to authorise payment of the accounts listed in the Appendix hereto amounting to £834.81.</p> <p><b>105/19.3 PRECEPT 2020/2021</b></p> <p>Members considered the draft budget for 2020/21 prepared by the Clerk.</p> <p>It was agreed that there would be no inclusion of expenditure for improvements to sand martin habitat this financial year.</p> <p><b>RESOLVED</b> that the precept for 2020/21 would remain unchanged at £8,471.00, the Clerk would inform the City Council. Proposed by Councillor Richardson, seconded by Councillor Cragg, all agreed.</p>	<b>Clerk</b>
106/19	<p><b>CLERK'S REPORT</b></p> <p><b>RESOLVED</b> to note that the Clerk updated members on the following matters:-</p> <ul style="list-style-type: none"> <li>. Site visit for speed indication devices (still no confirmation from County Council officer)</li> <li>. Improvements to junction 45 from Borderlands Initiative – email acknowledged but no response received</li> <li>. Repairs to bridge at Longtown – response received from County Council officer as follows –</li> </ul> <p><i>Our contractor has obtained a preliminary design from WSP Ltd, their design consultants. That design would provide a significant improvement in terms of resilience to any future impacts etc.. However, this design would require at least 4 months to complete construction, once procured, and would most probably require a complete road closure, as construction of the base (or at least part of it) would be beneath the carriageway.</i></p> <p><i>That approach has been challenged by CCC officers as well as by our maintaining agent, and a further assessment is underway to determine whether a more "like for like" construction would be sufficient. It is believed that such an option should be possible, and that it would not require a full road closure. It is believed that this option would take in the region of 2-3 months, once procured.</i></p> <p><i>We are now waiting for a design response from the consultant before we can confirm which design approach should be utilised. Please be assured that it is our priority to have this work completed and the traffic management removed, as soon as possible.</i></p> <p><i>I hope to be in a position to provide a more detailed update when our agent provides their report on Thursday.</i></p> <p><b>RESOLVED</b> to note the Clerk's report.</p>	
107/19	<p><b>SUPERFAST BROADBAND</b></p> <p>Councillor Bundred had attended a meeting of the local hub co-ordinators, highlighting the following points:-</p> <ul style="list-style-type: none"> <li>. Seemed likely that the voucher scheme would be doubled through the Borderlands Initiative</li> <li>. New pilot scheme being undertaken where no-one is held accountable if residents default on the voucher scheme for a community build</li> </ul> <p>Councillor Bundred also spoke about the importance of feedback from residents via the newsletter regarding any future community builds in the parish, if there was no call for it then there was little point in carrying on with future projects.</p> <p>Councillor Z. Armstrong reported on the installation of Superfast Broadband at Blackbank.</p> <p><b>RESOLVED</b> to note the information.</p>	

(Signed) Chairman .....

9th March 2020

108/19	<p><b>PARISH NEWSLETTER AND QUESTIONNAIRE</b></p> <p><b>108/19.1 PARISH NEWSLETTER</b></p> <p>Consideration was given to the draft parish newsletter submitted from Councillor Bundred.</p> <p><b>RESOLVED</b> to accept the draft newsletter for circulation to parishioners after adding information on the disposal of bulky household waste.</p> <p><b>108/19.2 PLAY AREA QUESTIONNAIRE</b></p> <p>Consideration was given to the draft questionnaire submitted from Councillor Bundred.</p> <p><b>RESOLVED</b> that the questionnaire should be returned using a stamped addressed envelope and should include the age of children that the play area would be suitable for and each questionnaire should be numbered rather than detailing the residents address. The questionnaire should be returned within 4 weeks of circulation.</p>	<p><b>WB/Clerk</b></p> <p><b>WB/Clerk</b></p>
109/19	<p><b>GREENMILL DITCH</b></p> <p>Councillor Bundred reported that he had again contacted the MOD over concerns that the ditch at Greenmill was still flooding.</p> <p><b>RESOLVED</b> to note that Councillor Bundred hadn't received a response and would chase the matter up. If a response was received prior to the next meeting, it would be circulated to members for information.</p>	<p><b>WB</b></p>
110/19	<p><b>CALC</b></p> <p><b>RESOLVED</b> that the following correspondence from CALC was received and noted:-</p> <p><b>110/19.1 CALC CIRCULAR – December 2019/January 2020</b></p> <p><b>110/19.2 REPAIRS TO PROPERTY RELATING TO AFFAIRS OF THE CHURCH</b></p> <p><b>110/19.3 COMMUNITY ENERGY CHAMPIONS IN PARISH COUNCILS</b></p> <p><b>110/19.4 CARING FOR YOUR COMMUNITY</b></p> <p><b>110/19.5 DISCIPLINARY AND GRIEVANCE ARRANGEMENTS</b></p> <p><b>110/19.6 DEVELOPING YOUR SKILLS</b></p> <p><b>RESOLVED</b> to note that the new councillors would have a look at the training on offer.</p>	
111/19	<p><b>CORRESPONDENCE RECEIVED BY THE CLERK</b></p> <p><b>RESOLVED</b> to note the following correspondence had been received: -</p> <p><b>111/19.1 CUMBRIA POLICE – North Cumbria News</b></p>	
112/19	<p><b>LITERATURE AVAILABLE FROM CLERK –</b></p> <p><b>RESOLVED</b> to note the following literature was available from the Clerk:-</p> <p><b>112/19.1 NOTICE OF EXECUTIVE KEY DECISIONS – 15th December 2019.</b></p>	

113/19	<p><b>AGENDA ITEMS FOR NEXT MEETING</b></p> <ul style="list-style-type: none"> <li><b>Confirmation of maintenance of road at Rosetrees (potholes to be reported to MOD)</b></li> </ul> <p><b>RESOLVED</b> to note that any items for consideration should be submitted to the Clerk on or before 2nd March 2020.</p>	
114/19	<p><b>DATE OF NEXT MEETING</b> - Monday 9th March 2020, Moat Village Hall, 7.30pm.</p>	
115/19	<p><b>PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b> - To consider resolving, in terms of The Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, (contract terms), it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.</p>	
116/19	<p><b>GRASS CUTTING CONTRACT 2020</b></p> <p>There was submitted a report by the Clerk on the tenders invited and received for the grass cutting contract 2020.</p> <p><b>RESOLVED</b> to accept the tender submitted by W&amp;E Carruthers in the sum of £930.00.</p> <p>Proposed by Councillor Z. Armstrong, seconded by Councillor Richardson, all agreed. There were no other proposals.</p> <p>Meeting closed at 8.20pm.</p>	

## Expenditure To Approve

<b>Amount</b>	<b>Payee</b>	<b>Detail</b>	<b>Chq number</b>
£ 588.41	A. Riddell	Staff	100980
228.40	HMR&C	PAYE	100981
18.00	Moat Village Hall	Room hire	100982
<b><u>£838.41</u></b>			

(Signed) Chairman .....

9th March 2020