

KIRKANDREWS ON ESK PARISH COUNCIL

MINUTES of a **VIRTUAL MEETING** of **KIRKANDREWS ON ESK PARISH COUNCIL** held on **MONDAY 18th JANUARY 2021** at 7.00pm.

Present: Cllrs W. Bundred (Chairman), S. Richardson, Z. Armstrong and A. Hill.

In Attendance: Clerk
City Councillor J. Mallinson (from item 086/20.1)
1 member of the public

Action

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| 075/20 | <p>APOLOGIES FOR ABSENCE</p> <p>RESOLVED to note that apologies for absence were received and agreed from:-</p> <p>Councillors P. Armstrong, L. Cragg, J. Rutherford and D. Wilson. City Councillor D. Shepherd.</p> | |
| 076/20 | <p>REQUESTS FOR DISPENSATION</p> <p>RESOLVED to note that no requests for dispensation were received.</p> | |
| 077/20 | <p>DECLARATIONS OF INTEREST</p> <p>RESOLVED to note that the following declarations of interest were made:-</p> <p>Councillor Z. Armstrong declared a non-pecuniary interest in item 087/20.1 Councillor S. Richardson declared a non-pecuniary interest in item 086/20</p> | |
| 078/20 | <p>MINUTES</p> <p>MINUTES OF THE MEETING HELD ON 9TH NOVEMBER 2020 WERE SUBMITTED.</p> <p>RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 9th November 2020, confirmed as a true and accurate record. Minutes would be signed at the next face to face meeting.</p> | WB |
| 079/20 | <p>PUBLIC PARTICIPATION</p> <p>RESOLVED to note that the member of the public in attendance wanted it to be recorded that they did not agree that it was a resident that had made a complaint under min 059/20 recorded at the previous meeting. NB: The member of the public had not been in attendance at the previous meeting.</p> <p>CITY AND COUNTY COUNCILLOR REPORTS</p> <p>RESOLVED to note that there were no reports submitted from City or County Councillors.</p> | |
| 080/20 | <p>TOWN AND COUNTRY PLANNING –</p> <p>RESOLVED to note there were no applications to consider.</p> | |
| 081/20 | <p>NOTIFICATION OF DECISIONS</p> <p>RESOLVED to note the report submitted by the Clerk advising members of the decisions of the appropriate planning authority on applications on which the Parish Council had previously commented.</p> | |

(Signed) Chairman
Date

082/20 FINANCIAL MATTERS -**082/20.1 BANK RECONCILIATION TO 28.12.20**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statements.

RESOLVED to receive and note the bank reconciliation and balance to 28th December 2020 of £21,721.86.

082/20.2 EXPENDITURE TO APPROVE

There was submitted a report by the Clerk detailing expenditure to approve.

RESOLVED to authorise payment of the expenditure listed below amounting to £816.00.

| Amount £ | Payee | Detail | Cheque number |
|-------------|------------------|----------------------|------------------|
| £537.60 | A Riddell | Net wage to 27.01.21 | 101005 |
| £218.40 | HMR&C | PAYE | 101006 |
| £60.00 | City Of Carlisle | Play area inspection | 101007 |

083/20 MATTERS TO BE RAISED BY COUNCILLORS

Councillors were given the opportunity to raise any unforeseen matters, with the consent of the Chair, that did not require a decision.

RESOLVED to note that members were still concerned at the fly tipping at Blackbank Wood.

084/20 RISK ASSESSMENT

Members considered the draft risk assessment submitted by the Clerk.

RESOLVED, after discussion, to approve the risk assessment for 2020/21.

085/20 POLICY REVIEW

RESOLVED to note that the following policies were reviewed with no amendments:-

- Publications Policy
- Accessibility Statement
- Privacy Policy
- Standing Orders
- Financial Regulations
- Retention Policy
- Freedom of Information Policy
- Data Protection Policy
- Media and Press Policy
- Complaints Procedure
- Health and Safety Policy
- Equality and Diversity Policy/Statement
- Equal Opportunities Policy
- Fraud/Corruption Detection and Prevention Policy

(Signed) Chairman
Date

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| 086/20 | <p>MOAT PLAY AREA ANNUAL INSPECTION REPORT</p> <p>RESOLVED to note the report received and that the Clerk would request quotes for the small amount of remedial work required and a replacement stile for the area behind the football nets.</p> | Clerk |
| 087/20 | <p>MOD RESPONSE TO THE FOLLOWING ITEMS:-</p> <p>087/20.1 LAND AVAILABILITY FOR PLAY AREA</p> <p>RESOLVED to note that the response received was vague and hadn't mentioned Blackbank/Rosetrees Lane but rather Greenmill, therefore the Clerk would write to the MOD requesting clarification and would confirm that any ongoing responsibility for a play area at Blackbank/Rosetrees Lane would be that of the Parish Council and not the local residents association.</p> | |
| | <p>087/20.2 GREENMILL DITCH</p> <p>RESOLVED, after discussion, that as the matter was ongoing and the ditch was still flooding and causing problems for adjacent landowners and properties, that the Clerk would write to the local MP, the MOD and the Lead Local Flood Authority (County Council) requesting some sort of action be taken.</p> | Clerk |
| 088/20 | <p>SUPERFAST BROADBAND</p> <p>RESOLVED to note that Councillor Bundred had nothing to report for this meeting.</p> | |
| 089/20 | <p>SPEED INDICATION DEVICES</p> <p>RESOLVED that the Clerk would contact the County Council to try and progress the matter. Site visits were difficult under current Covid-19 restrictions.</p> | Clerk |
| 090/20 | <p>CALC</p> <p>RESOLVED that the following correspondence from CALC was received and noted:-</p> <p>090/20.1 CALC NEWSLETTER – November/December 2020</p> <p>090/20.2 UPDATE RE LOCAL GOVERNMENT REORGANISATION</p> <p>090/20.3 DEVELOPING YOUR SKILLS PROGRAMME</p> <p>090/20.4 LTN 57 (Easements over common land and village greens)</p> <p>090/20.5 CLIMATE AND ECOLOGICAL EMERGENCY BILL</p> <p>090/20.6 NALC LEGAL UPDATE</p> <p>090/20.7 LOCAL GOVERNMENT REFORM</p> <p>090/20.8 CARLISLE WINTER RESILIENCE EVENT</p> | |
| 091/20 | <p>CORRESPONDENCE RECEIVED BY THE CLERK</p> <p>RESOLVED to note the following correspondence had been received: -</p> <p>091/20.1 PUBLIC SPACE PROTECTION ORDER (No. 1) 2021 – Letter from Carlisle City Council.</p> <p>091/20.2 HUNTING FOR CUMBRIA'S HARVEST MICE – Email from Marketing Manager, Cumbria Biodiversity Data Centre.</p> <p>RESOLVED to note that members would report any sightings.</p> | |

(Signed) Chairman

Date

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| | <p>091/20.3 COMPLETE THE BORDERS RAILWAY – Email from Campaign for Borders Rail.</p> <p>RESOLVED to note that Councillor Bundred reported that nothing specific had been detailed as to where the line would run through the parish other than use of the MOD line would not be given.</p> | |
| <p>092/20</p> | <p>LITERATURE AVAILABLE FROM CLERK –</p> <p>RESOLVED to note the following literature was available from the Clerk:-</p> | |
| | <p>092/20.1 NOTICE OF EXECUTIVE KEY DECISIONS – 8th January 2021.</p> | |
| <p>093/20</p> | <p>AGENDA ITEMS FOR THE NEXT MEETING</p> <p>RESOLVED to note that agenda items for the next meeting should be submitted by 1st March 2021.</p> | |
| <p>094/20</p> | <p>DATE OF NEXT MEETING - To confirm that the next virtual meeting will be held on Monday 8th March 2021 at 7.00pm and will be called by electronic summons unless there are changes to the Covid-19 regulations permitting public gatherings.</p> | |
| <p>095/20</p> | <p>PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, (contract terms), it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.</p> | |
| <p>096/20</p> | <p>GRASS CUTTING 2021 CONTRACT</p> <p>The Clerk reported on the tenders received for the 2021 grass cutting contract.</p> <p>RESOLVED unanimously to accept the quote submitted by W. Carruthers in the sum of £930.00.</p> <p>Meeting closed at 7.55pm.</p> | |

(Signed) Chairman
Date