

**KIRKANDREWS ON ESK PARISH COUNCIL**

**MINUTES of the MEETING of KIRKANDREWS ON ESK PARISH COUNCIL held in MOAT VILLAGE HALL on MONDAY 14th NOVEMBER 2022 at 7.30pm.**

**PRESENT:** Cllrs W. Bundred (Chairman), P. Armstrong, Z. Armstrong, A. Hill, L. Cragg, S. Richardson and D. Wilson.

**IN ATTENDANCE:** Clerk

**064/22 APOLOGIES FOR ABSENCE**

**RESOLVED** to note apologies for absence were received from City Councillor Mallinson.

**065/22 REQUESTS FOR DISPENSATION**

**RESOLVED** to note that no requests for dispensation were received.

**066/22 DECLARATIONS OF INTEREST**

**RESOLVED** to note the following declarations of interest were made:-

Councillor Z. Armstrong declared a pecuniary interest in item 7.1  
Councillor Richardson declared a non-pecuniary interest in item 12

**067/22 MINUTES**

**067/22.1 MINUTES OF THE MEETING HELD ON 26TH SEPTEMBER 2022 WAS SUBMITTED.**

**RESOLVED** to authorise the Chairman to sign the minutes of the meeting held on 26th September 2022, confirmed as a true and accurate record.

**ACTION:** WB

**068/22 PUBLIC PARTICIPATION –**

**RESOLVED** to note there were no members of the public in attendance.

**RESOLVED** to note there were no City/County Councillor reports.

**069/22 REPRESENTATIVES' REPORTS**

**069/22.1 CPCA EXECUTIVE COMMITTEE GRANTS PANEL**

**RESOLVED** to note that Councillor Bundred had attended the meeting and reported that all monies had been spent.

**069/22.2 LONGTOWN DEVELOPMENT TEAM**

**RESOLVED** to note that Councillor Bundred had attended meetings on 6/10/22 and 1/11/22 but that there was no real progress to report. The group was struggling to open a bank account.

**069/22.3 LONGTOWN STRATEGIC PLAN**

**RESOLVED** to note that Councillor Bundred attended the meeting held on 18/10/22 reporting that those in attendance were mainly agencies with interests in the town rather than local businesses. The plan was moving forward.

Signed (Chairman).....

Date.....

**070/22 TOWN AND COUNTRY PLANNING – APPLICATIONS –**

**RESOLVED** to note the following application was considered:-

**070/22.1 LAND ADJACENT FORESTGATE, BLACKBANK, LONGTOWN (22/0735) –** Erection of 1 dwelling. (outline) (revised).

Comments – Members still had the same concerns as the previous application (21/0617) in that the area had a very high water table and further building would increase water runoff which could cause flooding to neighbouring ground.

Concerns still remain at the adequacy of sewage facilities and whether the existing infrastructure was able to provide for this and other services such as mains water, electricity etc.

**070/22.2 C&D AUCTION MARTS LTD., TOWNFOOT, LONGTOWN (22/0767) –** Installation of roof mounted solar panels array.

No observations.

**071/22 NOTIFICATION OF DECISIONS**

**RESOLVED** to note the report submitted by the Clerk advising members of the decision of the appropriate planning authority on an application which the Parish Council had previously commented.

**072/22 FINANCIAL MATTERS****072/22.1 BANK RECONCILIATION to 28.10.22**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statements.

**RESOLVED** to receive and note the bank reconciliation and balances to 28<sup>th</sup> October 2022 of £25,241.07.

**072/22.2 CLERK'S SALARY AWARD**

The Clerk submitted a report advising of the recent pay award which had been agreed at the National Joint Council for Local Government Services (NJC) for the financial year 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2023.

**RESOLVED** to note the award and agree to its implementation. The hourly rate for Clerk to Kirkandrews on Esk Parish Council had been increased to £13.21.

**072/22.3 EXPENDITURE TO APPROVE**

**RESOLVED** to authorise the following expenditure for payment:-

- £723.53 A. Riddell – net wage to 30.11.22 – cheque number 101056
- £376.89 Glinger Estate – Trees – cheque number 101057
- £960.00 W&E Carruthers – grass cutting – cheque number 101058
- £23.00 Poppy Appeal – wreath – cheque number 101059

**072/22.4 COMMUNITY POT FUNDING**

**RESOLVED** to note the following responses from Cumbria Community Foundation relating to funding queries from the Parish Council:-

- **FIR ENDS SCHOOL – REFUSED.** Funding must be spent within the Parish (as each Parish have their own allocations). Funding is also not available for individuals from the Parish Pot.

Signed (Chairman).....

Date.....

- **COMMEMORATIVE SEATING** – AGREED to funding in the sum of £2,000.00
- **MOAT PLAY AREA** – AGREED to funding in the sum of £2,000.00.

#### **073/22.5 COMMUNITY POT GRANT REQUESTS**

**RESOLVED** to agree the following funding from the Community Pot:-

**073/22.5.1 FRIENDS OF KIRKANDREWS CHURCH** - Purchase of tables – REFUSED

**073/22.5.2 LONGTOWN YOUNG FARMERS** – Contribution to Club Levy - £2,000 AGREED

**073/22.5.3 FRIENDS OF KIRKANDREWS CHURCH** – Wall repairs - REFUSED

#### **073/22.6 SAAA EXTERNAL AUDITOR APPOINTMENT**

**RESOLVED** to note that the appointed auditor for 2022-23 to 2026-27 for Kirkandrews on Esk Parish Council was Moore East Midlands.

#### **073/22.7 PRECEPT 2023/24**

**RESOLVED** that the precept for 2023/24 would be set at £9,119.00.

This would equate to an increase of approximately 8p per week for a Band D property.

**ACTION:** Clerk

#### **074/22 SPEED INDICATION DEVICE (SID)**

**RESOLVED** to chase up installation of the SID's at Moat and that County Councillor Pickstone would be contacted regarding the request for a SID on the A7 that had previously been refused.

**ACTION:** Clerk/WB

#### **075/22 BUS SHELTERS AT BLACKBANK**

**RESOLVED** to note that 4 replacement windows in perspex had been ordered but that etching the parish council's name onto the perspex was to be investigated.

**ACTION:** Clerk

#### **076/22 GRASS CUTTING AT MOAT VILLAGE HALL**

**RESOLVED** to defer the offer of £200.00 from Moat Village Hall Committee towards the cost of grass cutting for the 2023 season.

#### **077/22 WOODLAND MANAGEMENT PLAN FOR HENRYS HILL AND BAXTON GILL.**

**RESOLVED**, after review, that Kirkandrews on Esk Parish Council was supportive of the plan.

#### **078/22 CLERK'S REPORT**

**RESOLVED** to note the Clerk attended the free day event from Scribe (Account software providers) on 14<sup>th</sup> October 2022. Presentations on the following were made and available to members on request.

Duncan Baker - Keynote Speaker  
 John Fagan - The Future of Mobility  
 James MacCleary - Social Media to Engage Your Community  
 Mark Tomkins - A 5-Minute Masterclass in Website Accessibility  
 Fiona Anthony - Bullying, Law & The Code of Conduct  
 Ray Evans - An Improper Officer  
 Alison Dunn - Warm Spaces  
 Eleanor Greene - Updates to the Practitioner's Guide & Auditing

Signed (Chairman).....

Date.....

Eve Holt - Healthy Neighbourhoods  
Eve Holt - Encouraging Women into the Local Gov Sector  
Hannah Driver - Budgeting & Forecasting Top Tips  
Richard Choksey - The Gardeniser  
Louise Baudet - Creatively Engaging Young People  
Beckie Whitehouse - Happiness, Inner Confidence & Stress Management

**RESOLVED** to note that a request for planters had been made but no confirmation on size, design and location had yet been received.

**RESOLVED** to note that a request for grit bins and repairs to grit bins made to the County Council on 8/11/2021 and 29/7/22 had still not been responded to.

**079/22 CALC (CUMBRIA ASSOCIATION OF LOCAL COUNCILS)**

**RESOLVED** to note that all CALC emails had been circulated to members and that the following required a formal decision:-

**079/22.1 DLUHC (Department for Levelling Up, Housing & Communities) COMMITTEE FUNDING INQUIRY.**

**RESOLVED** to note that members were not aware of funding from central government.

**080/22 CORRESPONDENCE RECEIVED BY THE CLERK –**

**RESOLVED** to note the following correspondence:-

**080/22.1 NOTICE OF EXECUTIVE KEY DECISIONS –** Email from Carlisle City Council.

**081/22 AGENDA ITEMS FOR NEXT MEETING**

- Wall at junction 45
- Grass cutting
- Coronation event
- Placement of seats

**RESOLVED** to note that any further items for consideration should be submitted to the Clerk on or before 2nd January 2023.

**082/22 DATE OF NEXT MEETING -** Monday 9th January 2023, Moat Village Hall, 7.30pm.

Meeting closed at 9.05pm.

Signed (Chairman).....

Date.....